

ENMWUA Regular Board Meeting

DATE: Thursday December 20th, 2018

LOCATION: ENMWUA Offices (Sitterly Professional Center)
801 Pile St., Clovis, NM

1 **1. Call to order**

2 The meeting was called to order by Chairman Lansford at 1:07 PM.

3 **2. Roll Call**

4 Roll was called. The following ENMWUA Board Members were in attendance: Members Bryant,
5 Thornton, Lucero, and Lansford were in attendance. Members Clayton, Jackson, and Scioli were
6 absent.

7

8 **3. Approval of Agenda**

9 A motion to approve the agenda was made;

| | |
|----------------|------------------------------|
| Result: | Approved by Vote (Unanimous) |
| Motion: | |
| Bryant | |
| Second: | |
| Lucero | |
| Ayes: | |
| Nays: | |

10 **4. Approval of Minutes**

11 A motion to approve the minutes from the regular meeting at Texico Fire Station on November
12 15th,2018;

| | |
|----------------|------------------------------|
| Result: | Approved by Vote (Unanimous) |
| Motion: | |
| Bryant | |

Second:
Thornton

Ayes:

Nays:

13 **5. Public Input**

14 A.

15 **6. New Business Items**

16 **A. ENMWUA Items for Consideration/Action**

17 a. Discussion/Action of Budget Adjustment Resolution 2018-12 for FY 2018/2019.

18 i. Mr. Ortega stated that the purpose of this adjustment is to add the latest
19 funding awards to our budget.

Result: Approved by Vote (Unanimous)

Motion:
Lucero

Second:
Thornton

Ayes:

Nays:

20 b. Discussion of an ENMWUA Mission Statement. (No approval needed at this time.)

21 i. Mr. Ortega stated that the ENMWUA has been working to improve our public
22 persona, and we believe that an official mission statement would help with this.
23 Chair Lansford stated that Member Clayton expressed interest in helping in its
24 development.

25 **7. Unfinished Business**

26 **A. ENMWUA Items for Consideration/Action**

27 a. N/A
28

29 **8. Reports from Board Members and Staff**

30 **A. ISC Report – Mr. Rex Stall**

31 There was no report.

32 **B. CH2M/Jacobs – Mr. Jim Honea**

33 Mr. Honea spoke regarding attending the weekly Construction Meeting with ORC. He
34 presented a Power Point Presentation which showed the staging area (Martin Luther King and
35 Brady Ave), shared construction trailer, construction sign, and spoke regarding the three weeks
36 look ahead schedule that ORC is going to update weekly. Clearing and grubbing will start after
37 the first of the year (January 7th) and will begin near the Gavilon Grain property and then turn
38 west towards CAFB. The current schedule shows delivery of pipe in February. Project
39 completion is scheduled for September of 2019. Keeping the pipeline clean, trenches, and the
40 length of pipe were all briefly discussed as well.

41

42 **C. State Activities – Mr. Joe Thompson with Thompson Consulting, LLC**

43 There was no report.

44 **D. Federal Activities – Mr. John Ryan with Capitol Consulting, LLC**

45 There was no report.

46 **E. Report from the Chair – Chair David Lansford**

47 1.) Chair Lansford stated that the City of Clovis has been in the process of trying to purchase
48 some land west of CAFB. The Economic Incentive Board (EIB) approved it, so it will now be
49 put before the Commission. The cost is 2,000 per acre. The purpose is to be the owner of
50 the water rights, to create force protection, and to allow the base to expand if they so
51 desire. This is also good for protecting CAFB's water supply.

52 **F. Report from the Administrator – Mr. Orlando Ortega**

53 1.) Mr. Ortega spoke regarding the ENMWUA's annual audit and the exit interview held on
54 December 13, 2018 at the ENMWUA offices. There were no findings, which is good. It has
55 been submitted to the State Auditor, and we will present it to the board when it is approved by
56 the State Auditor. The WTB Readiness phase of the FY2019 Application opened on December
57 12th. Our goal is to submit this a week before it is due. The application is due on January 24,
58 2019. The WTB will not have as much funding available as they had anticipated, so they will be
59 reducing the amount of funds awarded. Mr. Ortega also spoke regarding the WTB's payment
60 system during construction of FW2. It is our goal to pay the contractor directly from the WTB
61 funds because we believe that this will be much more efficient. Mr. Ortega also spoke
62 regarding BOR funds, the Change Order to add Alternate #1-Cannon Lateral, which we hope to
63 have ready for the January meeting.

64 2.) Mr. Ortega also briefly mentioned the Pre-Construction meeting that was held in early
65 December. The ENMWUA also sent a letter out to the FW2 property owners that
66 construction is about to begin. Member Lucero suggested sending further correspondence
67 using Certified Letters. Mr. Ortega also spoke regarding OSHA training and S Badge training;
68 Communication with CAFB is something that we strive to keep open. Mr. Ortega held a
69 meeting with EPCOR and their desire to maintain the pipeline once it is built. Mr. Ortega
70 also mentioned that an ENMWUA group traveled to Santa Fe and met with State Engineer
71 Tom Blaine, the Water & Natural Resources Committee, David Abby, etc. Mr. Ortega is

72 currently in the process pf writing a joint letter with the Rural Water Committee addressed
73 to the BOR and to Office of Management and Budget encouraging them to keep the funding
74 at the current level. Orlando will be presenting to the Portales Rotary Club. Mr. Ortega is
75 also scheduled to provide a quarterly report to the Curry County Commission.

76 **G. Financial Activities/Report – Mr. Orlando Ortega**

77 1.) Mr. Ortega spoke regarding the Budget Draw Down Schedule for FW2. Total WTB funds
78 are \$7,847,496. The Authority is required to match (can be local and BOR funds) before we can
79 draw on WTB funds. BOR Funding for FW2 is \$13,735,000 excluding Alt. 1-Cannon Lateral.
80 \$1,850,000 has been budgeted for the addition of Alt.1-Cannon Lateral, however we do not
81 know the price for it yet.

82 2.) Mr. Ortega also spoke regarding the ENMWUA Budget and the increase that was
83 adopted by the Board in October, as well as the Total Budget Toward FW2 and the
84 importance of not going over budget. Order of payment and funds to be used was also
85 discussed at length.

86 3.) The ENMWUA finances are in good order, expenditures are steady each month.
87 Jacobs is the only Professional Fee that varies, we have created a Task Order Breakdown to
88 better track their spending. All member communities have paid their dues, other than Elida
89 and Melrose.

90

91
92 **9. Future Agenda Items**

93 A. Next Regular Meeting, Location, Date, and Time: ENMWUA Offices (Sitterly Professional
94 Center) 801 Pile St., Clovis, NM on January 17, 2019 at 1:00pm.

95 **10. Public Input**

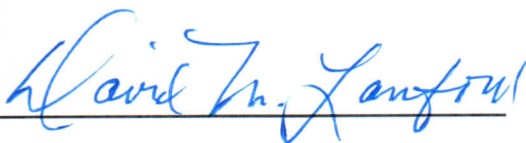
96 A. N/A

97 **11. For the Good of the Order**

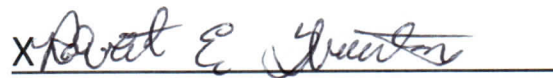
98 **12. Adjournment**

99 Meeting adjourned officially at 2:18 PM

100

X 

101 David Lansford
102 Chairman

X 

Robert Thornton
Secretary