

## ENMWUA Regular Board Meeting

DATE: Thursday November 15, 2018

LOCATION: Texico Fire Station  
120 North Turner Ave, Texico, New Mexico

1 **1. Call to order**

2 The meeting was called to order by Chairman Lansford at 1:05 pm

3 **2. Roll Call**

4 Roll was called. The following ENMWUA Board Members were in attendance: Members Bryant,  
5 Clayton, Lansford, Jackson, and Scioli were in attendance, Members Thornton and Lucero were  
6 absent.

7

8 **3. Approval of Agenda**

9 A motion to approve the agenda was made;

**Result:** Approved by Vote (Unanimous)

**Motion:**  
Clayton

**Second:**

Bryant

**Ayes:**

**Nays:**

10 **4. Approval of Minutes**

11 A motion to approve the minutes from the regular meeting held at the Memorial Building on  
12 October 18, 2018, and the Special Board Meeting held on November 5, 2018 at the ENMWUA  
13 Offices.

**Result:** Minutes for Board meeting on 10/18/18 Approved by Vote (Unanimous)

**Motion:**  
**Jackson**

**Second:**

**Bryant**

**Ayes:**

**Nays:**

**Result:** Minutes for Special Board meeting on 11/5/18 Approved by Vote  
(Unanimous)

**Motion:**  
**Clayton**

**Second:**

**Jackson**

**Ayes:**

**Nays:**

14 **5. Public Input**

15 A.

16 **6. New Business Items**

17 **A. ENMWUA Items for Consideration/Action**

18 a. Recommendations from the Finance Committee to Authorize ENMWUA Administrator  
19 to approve Change Orders in the amount of \$50,000 and less.

20 i. Chairman Lansford stated that this came up in light of the fact that since the  
21 project is starting soon, that it would make for a more efficient process to give  
22 Mr. Ortega the authority to approve these when necessary.

**Result:** Approved by Vote (Unanimous)

**Motion:**  
**Bryant**

**Second:**

**Clayton**

**Ayes:**

**Nays:**

- 23 b. Recommendation from the ENMWUA Administrator to approve Change Order #6,  
24 funding expense for FW2 Release and Indemnification Agreement between the  
25 contractor and Northern Group Housing, LLC.
- 26 i. Mr. Ortega stated that Northern Group Housing LLC is the company that  
27 manages the Chavez housing development for the military. A few weeks ago  
28 Cannon (CAFB) brought forth the Release and Indemnification Agreement  
29 between Chavez Housing and the Authority. Unbeknown by the Authority at the  
30 time, there was discussion about this in the past, but it was never carried  
31 forward and put in to the bid package. Mr. Richards went on to state that he  
32 spoke with an attorney from the Air Force, and he stated that this is a  
33 requirement and this was an item that was discussed and would be put in the bid  
34 package. This will cost \$10,000 and will cover everything from liability to  
35 property damage.

<b>Result:</b>	Approved by Vote (Unanimous)
<b>Motion:</b>	
<b>Member</b> <b>Clayton</b>	
<b>Second:</b>	
<b>Jackson</b>	
<b>Ayes:</b>	
<b>Nays:</b>	

36  
37  
38  
39

- 40 **7. Unfinished Business**
- 41 **A. ENMWUA Items for Consideration/Action**
- 42 a. N/A
- 43 i.

- 44 **8. Reports from Board Members and Staff**
- 45 **A. ISC Report – Mr. Rex Stall N/A**
- 46

47 **B. CH2M/Jacobs – Mr. Jim Honea N/A**

48  
49 **C. State Activities** – Mr. Joe Thompson with Thompson Consulting, LLC . Mr. Thompson spoke  
50 about the Water Trust Board and the positive progress that has been made within the last  
51 few months. He also spoke about the upcoming event on November 29<sup>th</sup> with the Water &  
52 Natural Resource Committee. Mr. Thompson feels like we are in a good place with the new  
53 elections, etc. Chairman Lansford asked if there were any thoughts on the amount of  
54 money that the Authority is going to request. Mr. Thompson replied that he thinks we  
55 should ask for \$10 million dollars, as well as some other funding. He also mentioned the  
56 possibility of meeting with the State Engineer.

57  
58 **D. Federal Activities** – Mr. John Ryan with Capitol Consulting, LLC- Mr. John Ryan spoke  
59 regarding the 4.347 million award that the ENMWUA received and the possibility of other  
60 rewards at the end of the fiscal year, which is at the end of summer 2019. The fact that we  
61 will be under construction will help in regards to additional funding. The next item that we  
62 need to influence is the president’s 2020 budget, which will be announced the first week of  
63 February. He would like to meet with the Bureau of Reclamation in Albuquerque, Salt Lake  
64 City, and Washington before the end of the year.

65  
66 **E. Report from the Chair** – Chair David Lansford spoke regarding the approval of waivers from  
67 the Water Trust Board. He also spoke regarding who is going to operate the FW2 pipeline,  
68 Epcor is interested in a Water Operator’s Contract and the possibility of selling water in the  
69 future so that we can take that money and use it for more infrastructure. He also spoke  
70 about keeping momentum and continuing construction. He asked if the Authority wants to  
71 be involved with securing ground water to put into the system, or if we want to wait until  
72 we reach the reservoir.

73  
74 **F. Report from the Administrator** – Mr. Orlando Ortega spoke regarding wrapping up the  
75 contractor requirements and signing of the contract, as well as giving the Notice to Proceed  
76 to the Contractor. Oscar Renda wants to begin mobilizing as the soon as the first of  
77 December, and they will be laying the pipe as it arrives.

78 We have been discussing a ground-breaking ceremony/open house and will finalize that in  
79 the near future. We closed a WTB loan on November 5th and in doing so will be able to fund  
80 Alternates 5 and 6. We were also granted a waiver by the Water Trust Board, which means that  
81 the ENMWUA’s 2019 Application will continue to move forward. We continue to have our  
82 weekly meeting with Jacobs and have begun weekly meetings with the Contractor and Jacobs.  
83 We are also in constant contact with Cannon (CAFB) to make sure that everything goes  
84 smoothly. We will have to make adjustments regarding the driving range in regard to the  
85 construction schedule. We continue to communicate with our member communities, etc. We  
86 have spoken and submitted reports to the BOR regarding FW2. The ASAP system will make the  
87 flow of funds an easier and more streamlined process regarding payments. We are engaged

88 with our annual audit, which has been challenging because of missing documents. Mr.  
89 Orlando Ortega spoke regarding the raising of more funds, with 10 million being the goal. If we  
90 can secure this, we want to put together a bid package for Finished Water 3.

91

92 **G. Financial Activities/Report** – Mr. Orlando Ortega spoke regarding the ENMWUA finances  
93 including expenditures and the funds that we have in the bank. The member contributions  
94 have been paid by everyone except for the City of Portales, Elida, and Melrose. More detail  
95 was asked for from Jacobs Engineering, so we will have two invoices from them next month.

96

97 **9. Future Agenda Items**

98 A. Possible Change Order to include Alternate 1. Oscar Renda stated that the initial bid price  
99 for this portion will have risen since the initial amount was suggested.

100 Next Regular Meeting, ENMWUA Offices-Sitterly Professional Center located at 801 Pile  
101 Street in Clovis, NM, December 20<sup>th</sup>, 2018, at 1:00 pm.

102 **10. Public Input**

103 A.

104 **11. For the Good of the Order**

105 **12. Adjournment**

106 Meeting adjourned officially at 2:14 PM

107 X David M. Lansford

108 David Lansford  
109 Chairman

X Robert E. Thornton

Robert Thornton  
Secretary