

MEETING MINUTES

**ENMWUA Special Board Meeting**

DATE: Thursday, July 29<sup>th</sup>, 2021  
 LOCATION: ENMWUA Office (Sitterly Professional Center)  
 801 Pile Street, Clovis, NM 88101  
 (Limited In- Person Attendance)

**Please Note:**

Due to the COVID-19 concern, the Office of the Attorney General’s Open Government Division (OGD) advises all public entities subject to the OMA to first and foremost follow guidance of the Department of Health and other health officials to ensure the health and safety of both members of the entity and the public. Accordingly, the most prudent thing to ensure compliance with OMA would be to postpone/cancel a public meeting. If, however, a board or commission had a time-sensitive matter to attend to, it may proceed with virtual meeting, provided its notice of meeting contains detailed information (password, phone number, etc.) about how members of the public may attend and listen via telephone, live streaming, or other similar technologies.

-Office of the New Mexico Attorney General

1 **1. Call to order**

2 The meeting was called to order by Chairman Morris at 2:45 PM.

3 **2. Roll Call**

4 Roll was called, the following ENMWUA Board Members were in attendance in person: Chairman Morris, Vice-  
 5 Chair Jackson, Secretary Bryant, Member Lucero, and Member Carter

6 **3. Approval of Agenda**

7 A motion to approve the agenda was made, and a roll call vote took place.

<b>Result:</b>	Approved by Vote (5-0)
<b>Motion:</b>	
<b>Bryant</b>	
<b>Second:</b>	
<b>Jackson</b>	
<b>Ayes: 5</b>	
<b>Nasy: 0</b>	

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9 **4. New Business Items**

10 a) Recommendation for Approval of Amendment #6 of the 2020 Engineering Services Contract with CH2M/Jacobs  
 11 Engineering involving the Finished Water 3B (FW3B) Pipeline Development of 100 Percent Design and other related  
 12 Special Services, Easement Acquisition Support, Bidding Support, Services during Construction, Close Out, and  
 13 Warranty Period in the amount of \$2,949,256.50 exclusive of NMGRT (\$3,181,510.45 with NMGRT).- Ortega

14 Mr. Ortega began by explaining to the Board that the FW3B phase will be a 5.3-mile-long pipeline connecting the  
 15 Lime Street Facility to the ENMWUA pipeline. This Amendment to the 2020 Jacobs Engineering contract will be a

16 time and materials contract based on the standard hourly rate approved in the original contract. Mr. Honea from  
17 Jacobs described Amendment 6 by stating this Amendment included task management, tracking budget, quality  
18 control specs, design to 60%, 90% and then 100% with bid ready drawings and specifications, special design services,  
19 including updating the hydraulic and surge analysis. Mr. Honea stated that work will begin by surveying fence lines,  
20 power lines, and utilities, then working towards completing potholing, and an aerial survey. Along with surveying  
21 Jacobs will complete a geo-technical investigation, corrosion evaluation which will identify any wash crossings, and  
22 complete any permitting during the design portion of Amendment 6. ERO, a subcontractor of Jacobs will complete  
23 an additional NEPA survey for the new area. Mr. Honea stated that a proportion of the projected alignment might  
24 have previously had a NEPA survey completed due to being part of the Elida Lateral. Mr. Honea explain during the  
25 land support services within Amendment 6 Jacobs will obtain right of entry from the property owners. When the  
26 right of entries is completed, Jacobs will start on property boundary surveys to ensure the pipeline is on the edge  
27 of property lines, as well as complete legal descriptions, and start the process for appraisals and review appraisals.  
28 Once the easements are complete and Jacobs finalize all drawings, the Authority can move right into bidding  
29 activities. Mr. Honea indicated that after there is a contractor in place Jacobs will provide services during  
30 construction, which includes a full-time on-site Jacobs representative once construction commences. The services  
31 during construction portion also includes any permitting and environmental during construction, archaeological site  
32 monitoring, and migratory bird surveying if required. Mr. Ortega outline the FW3 budget. The FW3A construction  
33 budget total is \$21,212,414.33, and funding sources include federal funding, Water Trust Board, capital outlay, and  
34 Authority funds. The FW3B construction budget including Amendment 6 is estimated at \$18,581,510.00. Federal  
35 funds the Authority will have available for FW3B project will be \$17,588,823.00. Mr. Ortega explained that the cost  
36 of Amendment 6 and all FW3B construction will be completed using Federal funds. It was also stated that as the  
37 ENMWUA moves forward with the FW3 project, the Administration and staff will keep the Board apprised of any  
38 additional funding needed and the options of requesting any additional funding from the Authority's funding  
39 sources. A motion to approve this item was made, and a roll call vote took place.

<b>Result:</b>	Approved by Vote (5-0)
<b>Motion:</b>	
<b>Lucero</b>	
<b>Second:</b>	
<b>Bryant</b>	
<b>Ayes: 5</b>	
<b>Nays: 0</b>	

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## 42 **5. Future Agenda Items**

43 a) Next Regular Meeting, Location, Date, and Time: August 26, at 3:00 p.m. at the ENMWUA Office (Sitterly  
44 Professional Center) 801 Pile Street, Clovis, NM.

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## 46 **6. Public Input N/A**

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48 **7. For the Good of the Order N/A**

49 **8. Adjournment**

50 Meeting adjourned officially at 2:55 PM.

51 X 

52 Michael A. Morris  
53 Chairman

X 

Chris Bryant  
Secretary