

ENMWUA Regular Board Meeting

DATE: Thursday, November 21st, 2019

LOCATION: ENMWUA Office (Sitterly Professional Center)
Clovis, New Mexico, 88101

1. Call to order

The meeting was called to order by Chairman Lansford at 3:08 PM

2. Roll Call

Roll was called. The following ENMWUA Board Members were in attendance: Members Bryant, Garza, Chairman Lansford, Member Thornton, Vice Chairman Jackson, and Member Lucero. Member Green was absent.

3. Approval of Agenda

A motion to approve the Agenda was made;

Result: Approved by Vote (Unanimous)

Motion:
Bryant

Second:
Garza

Ayes:

Nays:

4. Approval of Minutes

A motion to approve the minutes from the regular meeting at the Portales Memorial Building on October 24, 2019;

Result: Approved by Vote (Unanimous)

Motion:
Lucero

Second:

Jackson

Ayes:

Nays:

14 **5. Public Input N/A**

15 **6. New Business Items:**

16 **a.) Request for Approval of Offers and Easement Agreements-Ortega**

17 **1. City of Clovis Parcel AB # 1 203 011 375 010 00**

Result: Approved by Vote (Unanimous)

Motion:

Jackson

Second:

Bryant

Ayes:

Nays:

18

19 **2. City of Clovis Parcel B # 1 203 010 396 396 00**

Result: Approved by Vote (Unanimous)

Motion:

Jackson

Second:

Bryant

Ayes:

Nays:

20

b.) Approval/Acknowledgement of Monthly Financials-(Ortega) Mr. Ortega spoke about having an office visit from the Cost/Price Analyst with the US Bureau of Reclamation USBR). He stated that one of the recommendations for the ENMWUA is to have the Board take formal action in approving the ENMWUA's monthly financials. The analyst felt the Board needed to publicly acknowledge the month's prior financials even though they have been paid. Mr. Ortega stated that the item of approving monthly financials could be added as an Action Item for the next month's Board Meeting. All Board Members agreed to do so for future meetings.

c.) Discussion of Additional Administrative Support-(Ortega) Mr. Ortega stated to the Board as the Authority is growing and moving forward with its mission, tasks and duties are also growing and he sees a need for help, specifically with grant management and procurement. He requested the Board to allow him to hire someone with knowledge and experience in those above fields to help the Authority stay on track and timely in their efforts. Member Lucero did ask what type of salary would be expected for this position and it was stated by Mr. Ortega that it would need to be competitive. Mr. Ortega also stated there would need to be an expansion of the office space to make room for another person, as well as purchase a computer and access to the software used by the Authority. Chairman Lansford requested for a motion on decision to hire for additional administrative support for a Grant Management/Procurement Officer position up to full time.

Result: Approved by Vote (Unanimous)

Motion:

Garza

Second:

Bryant

Ayes:

Nays:

d.) Unfinished Business N/A

e.) Reports from Board Members and Staff:

a) Project Development Activities -Jacobs/Oscar Renda- (Jim Honea) For the past month there is continue welded pipe install, fiberoptic conduit install, vault construction and ductile iron pipe install. As of 11-21-19 all the trenchless crossings are complete, the 30-inch Chindt

bore is complete as well. A short section in the CAFB housing is going to be repaired and welded as a result of rain damage that occurred in early October. Grouting joints have been complete from Cannon Lateral turnout vault, located on the CAFB Driving range all the way back to the Clovis vault at the Clovis tanks located at Brady and MLK. Last week an inspection of the 33-inch pipe's interior was performed by a Jacob's crew starting at the Clovis vault and finishing at the Cannon Lateral vault. They inspected close to 600 joints during this day and a half inspection. In terms of progress the Cannon Pressure Reducing vault is the furthest behind right now in construction as they are forming the floor slab. The walls are being poured on the Main Junction vault, Cannon Lateral vault and the Clovis Pressure Reducing vault. Ductile iron pipe install; there is a short section of FW3 that comes out of the main junction vault and is out of CAFB that is ready for future FW3 construction to head towards Portales. The crews are starting on surface restoration. Per the request of Curry County, Oscar Renda Contracting went ahead and had County Roads R, O, Zulick, and Sandoval paved. This is typically done by the contractor after hydrostatic testing but upon the request of Curry County was completed in a timely manner. For the 3 week look ahead, there is one crew working on ductile iron pipe install on CAFB, 2 crews are working on installing fiberoptic conduit between BNSF and US HWY 60/84. There are currently 4 concrete crews working on pouring the walls and slabs for the vaults. The construction crew will have a short week the week of Thanksgiving holiday, working Monday through Wednesday at noon. The week of December 2nd, the crews will begin plumbing installation in the vaults to prepare for hydrostatic testing. Substantial Completion is set for December 23, 2019, this could be pushed back due to the holiday season and the hydrostatic testing. Realistically looking more towards January 2020. Oscar Renda is also in agreement with Jacobs Engineering and ENMWUA to pay Jacobs for their continued services because of the substantial completion date being pushed back.

8. b.) ISC Report- (Rex Stall) Mr. Stall was absent but did submit a report and photos for the Board.

8. c.) State Activities-Thompson Consulting, LLC (Joe Thompson) Mr. Thompson was called into the meeting via phone conference. He stated he's been working with a drafter at legislative council service with the permission of Representative Crowder. He has also visited with Senator Ingle about the meeting that will be requested to be set with the Authority and Governor Lujan-Grisham, Secretary D'Antonio and others to discuss the Authority's requests for the upcoming legislative session. He also stated he was working with the New Mexico Finance Authority per the request of Mr. Ortega to do some work.

Chairman Lansford spoke that House Bill 15, which created ENMWUA and its governance will now need to be amended as a result of Curry County voting to withdrawal membership to the Authority. Melrose and Grady have also voted to exit the Authority. He stated that because of these circumstances there needs to be a decision on how to move forward, without any one member community dominating. He discussed different options for the number of seats for the Board positions.

Chairman Lansford also spoke about the meeting that Mr. Thompson is trying to arrange with Governor Lujan-Grisham to discuss with the 20/30/40 proposition to seek out her support for the Authority. He stated that Representative Crowder wants to do what the Authority would like to do moving forward.

8. d.) Federal Activities- Mr. John Ryan with Capitol Consulting, LLC (John Ryan) Mr. Ryan called into the meeting via conference phone to speak. He stated the House of Representatives has a continuing resolution that is funding the government currently and is due to expire the 21st at midnight, however there is an additional continuing resolution that just passed the Senate that will fund the Federal Government until December 20th, 2019. Mr. Ryan stated that because this is a short-term continuing resolution that is a good sign that they might have the appropriation funds decided by the end of the calendar year. The next big push is to communicate the City of Clovis' increase in the Ad Valorem Tax to the New Mexico Congressional Delegation, the Bureau of Reclamation and the Office of Management and Budget which is important to show the effort the City of Clovis is making for the ENMWUA to move forward in this project. The Fiscal Year 2021 budget is already beginning to be worked on with the OMB and getting this letter out to these parties could help influence for us in future budgeting for our project knowing we had secured some local funding.

8. e) Report from the Chair- Lansford Mr. Lansford stated there was nothing new for him to report at this time.

8. f) Report from the Administrator-Ortega Mr.Ortega asked the Board if they had any questions regarding the administrator report that he sent out to them. He expressed that we continue with work on FW2 construction as presented above. Finished Water 3 Easement Acquisition continues. We are preparing for the Loan Closing of WPF-4817, which is funding (\$2,868,106.00) that will go towards the next phase of construction for FW3. We have been working with the attorney that has been hired by the New Mexico Finance Authority to prepare those documents. Mr. Ortega stated he has already begun to reach out to the member communities to ask them to prepare for the document and will need each of their signatures.

8. g) Financial Activities/ Report- Ortega Mr. Ortega began going over the financial statements. Beginning with revenues ending the month of October 31st, 2019 were \$1,397,862.10, he stated these are federal funds that entered the bank account. The request for these funds take about 24 hours to enter the ENMWUA bank account and when the funds are available in the bank account then the process is started to make the payment for that particular Pay Application. This month is for Pay Application 9. Expenditures ending the month of October 31st, 2019 was \$1,545,167.54 this amount went towards pay application, the purchase of temporary and permanent easement agreement for Carl Moore and for Task Order 3. As of October 31st, 2019, the bank balance was \$5,981,443.25. As of this morning, November 21st, 2019 the bank balance is \$5,849,548.81. Along with the financial information that is provided to the Board, included is the

121 Profit & Loss Performance Budget and the Finished Water 2 Construction Budget for your review.
122 Mayor Lansford suggested a motion be made to approve the Finance Activities Report for the
123 Authority.

Result:	Approved by Vote (Unanimous)
Motion:	
Lucero	
Second:	
Garza	
Ayes:	
Nays:	

124

125 **9. Future Agenda Items**

126 The next month's meeting was originally scheduled for December 26th, 2019 and was changed to:

127 a) Next Regular Meeting, Location, Date, and Time: Thursday, December 19th, 2019 at 3:00 p.m. at
128 the ENMWUA Office (Sitterly Professional Center). Located at 801 Pile Street in Clovis, NM.

129 **10. Public Input-** Mr. Raymond Mondragon stated that the Continuing Resolution was passed
130 earlier in the day on November 21st, 2019. Mr. Mondragon stated he is the incoming 2020 State
131 President of the New Mexico Industrial Developers Examiners Association, an invitation was
132 extended out to the Board and ENMWUA on January 22nd, 2020 for a Legislative Reception.

133 Mr. Jose , 118 Lydia, Clovis, NM, he spoke about Mr. Ortega and congratulated him on the job he
134 has done for the ENMWUA.

135

136 **11. For the Good of the Order**

137 Mayor Lansford made a statement that Clovis will not impose the Ad Valorem Tax unless or until
138 the Federal and State funding comes through. That it is contingent upon the other parties being
139 involved in the 20/30/40 Proposition. He stated that himself and Mr. Ortega are not putting any
140 pressure on any other Member Communities to follow suit with Clovis and what they have done.

141

142 **12.Adjournment**
143 Meeting adjourned officially at 4:24 PM.
144

145 X 

146 David Lansford
147 Chairman

X 

Robert Thornton
Secretary