ENMWUA Regular Board Meeting

DATE: Wednesday, June 24, 2026

LOCATION: ENMWUA Headquarters, 5140 N. Prince St, Clovis, NM 88101

1. Call to Order

The meeting was called to order at 2:00 pm

2. Roll Call

The meeting commenced with roll call. The following were in attendance:

Board Members

In-person: Chairman Morris, Secretary Bryant, Member Garza, and Member Merrick.

Virtual:

Absent:

Staff and ENMWUA Vendors (In-person):

ENMWUA Staff: Executive Director Mark Howl, Deputy Director Jacquelynn Bowens, Finance Clerk Celeste Southerland, Grant Manager Victoria Gonzales, ENMWUA Attorney: Kameron Barnett, Jacobs Engineering: Jim Honea, Aaron Smith, and Kent Bienlien, Capitol Consulting: John Ryan, Thompson Consulting: Joe Thompson.

Public Attendees (In-person or Virtual): Present were two (2) members of the public representing local landowners, Texico Mayor Deborah Autrey, Texico Councilman Oran Autrey, and Robin Fornoff of the Eastern New Mexico News.

3. Invocation

Member Merrick delivered an invocation prior to the commencement of the Board meeting.

4. Pledge of Allegiance and Salute to the New Mexico Flag

Chairman Morris led the Board members in reciting the Pledge of Allegiance to the United States Flag and the Salute to the New Mexico Flag.

5. Approval of Agenda

A motion to approve the agenda was unanimously approved.

Result:	**Approved by Vote (4-0)**
Ayes: 4	
Nays: 0	

6. Approval of Minutes

a) The Board unanimously approved the minutes of the Regular Board Meeting held on Thursday, May 28, 2026, at 2:00 pm at the ENMWUA Headquarters, 5140 N. Prince St., Clovis, NM, 88101.

Result:	Approved by Vote (4-0)
Ayes: 4	
Nays: 0	

7. Public Input

No public input was received.

8. Monthly Financials

a) Approval of Monthly Financials for the Month Ending April 2026

Ms. Southerland reported on financial activities for the month ending May 31, 2026. Total revenues were in the amount of $3,441,839.27. Expenditures as of May 31, 2026, reported at $1,461,365.85.

A motion was made for approval of the monthly financials, and a roll call vote took place.

Result:	Approved by Vote (4-0)
Motion: Merrick	
Second: Bryant	
Ayes: 4	
Nays: 0	

b) Approval of Monthly Bank Transfer Request from ENMWUA LGIP Account STO# 8043 to Business Checking Account #7101

Chairman Morris informed the Board members at this time that the Executive Director is requesting a transfer of funds for the Authority in the amount of $394,000.00.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (4-0)
Motion: Bryant	
Second: Garza	
Ayes: 4	
Nays: 0	

9. New Business Items

a) Adoption of ENMWUA Open Meetings Act Resolution 2026-04 – Howl

Mr. Howl presented Resolution 2026-04, updating the Authority's Open Meetings Act Resolution to align with the New Mexico Attorney General's Office Compliance Guide. The revisions include updates to meeting notices, agenda posting requirements, emergency meeting procedures, and other language changes to ensure compliance with state requirements.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (4-0)
Motion: **Garza**	
Second: **Merrick**	
Ayes: 4	
Nays: 0	

b) Request for Approval of ENMWUA Regular Board Meeting Schedule for FY 2027. – Howl

Mr. Howl presented the FY 2027 Regular Board Meeting Schedule for the Authority's consideration. He reviewed the proposed meeting dates and noted that the schedule establishes the regular meeting calendar for FY 2027.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (4-0)
Motion: **Garza**	
Second: **Bryant**	
Ayes: 4	
Nays: 0	

c) Adoption of Resolution 2026-05 Pledging Matching Funds to the WTB WPF-6851 Fund involving the ENMRWS Design and Construction of Raw Water 1 and Raw Water 2 Pipeline Phases, Intake Pump Station, Caprock Pump Station, and Caprock Storage Tanks – Gonzales

Ms. Gonzales presented Resolution 2026-05, which formally verifies the Authority's commitment of $8,505,000 in matching funds for Water Project Fund 6851 supporting the ENMRWS project. She explained that the resolution is a Readiness to Proceed requirement and confirms that local and federal funds will be used to satisfy the match obligation.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (4-0)
Motion: **Merrick**	
Second: **Garza**	
Ayes: 4	
Nays: 0	

d) Request for Approval of Annual Service Contract with Harmon, Barnett, & Morris, P.C. for the Period of July 1, 2026, to June 30, 2027. – Bowens

Ms. Bowens presented the Professional Services Agreement with Harmon, Barnett, and Morris, PC for legal services and noted that the contract is being submitted for renewal with no changes requested by either party.

A motion was made for approval, and a roll call vote took place.

Result: Approved by Vote (4-0)

Motion: **Bryant**

Second: **Garza**

Ayes: 4

Nays: 0

<u>e) Adoption of Resolution 2026-06 Per Diem Rates for the Travel of Public Employees and Public Officials of the ENMWUA. – Bowens</u>

Ms. Bowens presented Resolution 2026-06, which updates the Authority's per diem policy to ensure compliance with state requirements, clarify travel categories, align reimbursement rates with current DFA standards, and establish an annual June review.

A motion was made for approval, and a roll call vote took place.

Result: Approved by Vote (4-0)

Motion: **Garza**

Second: **Merrick**

Ayes: 4

Nays: 0

<u>f) Request for Approval of Procedures for Leasing Office Space for the ENMWUA 5140 N. Prince Property – Howl</u>

Mr. Howl presented a minor update to the leasing procedures for office space at ENMWUA 5140 N. Prince property. The revision changes references from "Administrator" to "Executive Director" to reflect the current organizational structure.

A motion was made for approval, and a roll call vote took place.

Result: Approved by Vote (4-0)

Motion: **Bryant**

Second: **Garza**

Ayes: 4

Nays: 0

g) Request for Approval of ENMRWS Raw Water One B / Raw Water Two (RW1B/RW2) Pipeline Plans, Specifications, Construction Bid Package and Approval of an Evaluation Committee. – Howl, Jacobs, Bowens

Mr. Jim Honea of Jacobs and Ms. Bowens presented the ENMRWS Raw Water One B/Raw Water Two (RW1B/RW2) Pipeline project. Mr. Honea reviewed the project details, plans, specifications, and construction bid package, while Ms. Bowens outlined the procurement timeline and the proposed evaluation committee.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (4-0)
Motion: Garza	
Second: Bryant	
Ayes: 4	
Nays: 0	

h) Request for Approval of an Easement Agreement between Linda Gunkel Personal Representative and James A. Ryan Estate to the ENMWUA for the Construction of the Eastern New Mexico Rural Water System Raw Water 2 Pipeline. – Howl, Barnett

Parcel No. 1 200 051 051 462 198 00 (RW2-G)

Mr. Howl presented the easement agreements between Linda Gunkel and the Eastern New Mexico Water Utility Authority for the Raw Water 2 Pipeline phase, identified as Parcel No. 1 200 051 051 462 198 00. He noted that the landowner has reviewed, approved, and agreed to the terms of the easement agreement.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (4-0)
Motion: Graza	
Second: Merrick	
Ayes: 4	
Nays: 0	

i) Request for Approval to deposit ENMWUA's offer of just compensation into the 10th Judicial Court's registry for immediate possession of Real Property and Easements for the Construction of the Eastern New Mexico Rural Water System – Howl, Barnett

Mr. Howl and ENMWUA legal counsel Mr. Barnett presented a request for Board approval to deposit ENMWUA's offer of just compensation into the Registry of the Tenth Judicial District Court to obtain immediate possession of real property and easements necessary for construction of the Eastern New Mexico Rural Water System.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (4-0)
Ayes: 4	
Nays: 0	

10. Unfinished Business

There was no unfinished business.

11. Reports from Board Members and Staff

<u>a) State Activities – Thompson</u>

Mr. Thompson reported on State Activities.

<u>b) Federal Activities – Ryan</u>

Mr. Ryan reported on Federal Activities.

<u>c) Project Development Activities – Jacobs Engineering, Jim Honea, Sam Montoya</u>

- <u>RW3</u> – Mr. Smith (Jacobs Engineering) reported that topsoil removal is 74% complete, temporary fencing 82% complete, and pipe installation 42% complete. The project is progressing on schedule, with final completion expected by August 1, 2027.
- <u>Texico Lateral</u> – Mr. Smith (Jacobs Engineering) reported that right of way preparation is 74% complete, pipe installation is 68% complete, and HDPE pepe fusion is 98% complete. The project is progressing and substantial completion has been moved back to January 4th, 2027.
- <u>RW1A</u> - Mr. Honea reported that bids were received on May 20, 2026 and are currently under review.
- <u>RW1B/RW2</u> – Mr. Honea reported proposals will be advertisemented in July 1, 2026 and proposals will be due in October of 2026.
- <u>Intake/Caprock Pump Station</u> – Mr. Honea reported that there are no new updates. The bid-ready documents have been stamped and are prepared for release.
- <u>Elida Pump Station</u> – Mr. Honea reported Elida pump station 90% design has been completed.
- <u>Water Treatment Plant</u> – Mr. Honea reported that the Pilot Plant is operating and gathering data. The deep well injection permit is under State review. The administration and maintenance buildings have reached 100% design completion and are anticipated to be advertised for bids in October 2026.
- <u>Spotlight: – Pilot Water Treatment Plant</u> – Mr. Smith (Jacobs Engineering) provided a presentation on the HDPE pipe fusion process being used on the Texico Lateral project, including pipe preparation, heating, joining, cooling, and quality-control procedures used to ensure properly fused joints.

<u>d) Ute Reservoir USGS Report – Bowens</u>

Currently the Ute Reservoir Storage in ac/ft as of May 25, 2026, the Reservoir was at 186,700 ac/ft and as of today, June 24, 2026, was reported at 190,000 ac/ft for an increase of 1,900 ac/ft. The Ute Reservoir Water Surface Elevation in ac/ft, as of May 25, 2026, was reported at 3,785.79 ft and as of today, June 24, 2026, was reported at 3,786.26 ft for an increase of 0.27 ft/3.24 in.

<u>e) Report from the Chair – Morris</u>

Chairman Morris expressed appreciation to ENMWUA staff, Jacobs Engineering, contractors, and all project partners for their continued efforts on the Eastern New Mexico Rural Water System. He highlighted the significant progress being made on the project, including the anticipated award of RW1B and RW2 later this year and the expected start of construction on RW1A. Chairman Morris also recognized Representative Chatfield's ongoing efforts to enhance the Ute Reservoir watershed.

<u>f) Report from the Executive Director – Howl</u>

Mr. Howl reported on ongoing strategic communications efforts with CWA Strategic, including continued development of the Authority's website, with updated website designs to be presented at the next Board meeting. He advised that the RW1A Selection Committee completed its review of technical proposals and is finalizing the bid evaluation process, with a recommendation for award expected next month. Mr. Howl also reported that Wayne Pullan, Regional Director for the U.S. Department of the Interior, has scheduled a site visit on July 15, and that the Authority continues outreach efforts with federal officials and stakeholders.

12. Executive Session †, ‡

Motion: to move into executive session to discuss matters subject to attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant pursuant to Section 10-15-1 H(7) NMSA 1978 of the New Mexico Open Meetings Act.

Motion: Secretary Bryant

Second: Member Garza

Motion: to move back into open session, noting that nothing was discussed other than matters subject to attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant pursuant to Section10-15-1 H(7) NMSA 1978 of the New Mexico Open Meetings Act.

Motion: Secretary Bryant

Second: Member Garza

13. Future Agenda Items

a) Next Regular Meeting, Date, Time, and Location: July 23rd, 2026, at 2:00 p.m. at ENMWUA Headquarters, 5140 N. Prince Street, Clovis, NM, 88101

14. For the Good of the Order

15. Adjournment

The meeting was adjourned officially at 4:53 pm

X	X
Mike Morris Chairman	Chris Bryant Secretary