ENMWUA Regular Board Meeting

DATE: Thursday, February 27, 2025

LOCATION: Clovis Carver Library (Ingram Room), 701 N. Main Street, Clovis NM, 88101.

1. Call to Order

The meeting was called to order at 3:00 pm by Vice-Chair Jim Lucero.

2. Roll Call

Roll was called. The following ENMWUA Board Members were in attendance: Secretary Chris Bryant, Vice-Chair Jim Lucero, Member Juan Garza, and Member Eldon Merrick. Chairman Mike Morris was present via teams. Also present were ENMWUA Administrator Orlando Ortega, Deputy Administrator Jacquelynn Bowens, ENMWUA Attorney Kameron Barnett, Jim Honea and Kent Bienlien with Jacobs Engineering. Wendy Christofferson and Bryor Price with Jacobs Engineering were present via teams. Robby Sanders with Smithco Construction and Angel Jimenez with Oscar Renda Contracting were present. Members of the public that attended were Grant McGee from the Eastern New Mexico News, Texico City Councilman Max Carter, and Clovis Attorney Shaun Burns.

3. Approval of Agenda

A motion to adopt the agenda was unanimously approved.

Result:	Approved by Vote (4-0)
Ayes: 4	
Nays: 0	

4. Approval of Minutes

a) The Board unanimously approved the minutes from the Regular Board Meeting held on Thursday, January 23, 2025, at 3:00 pm at the Clovis Carver Library (Ingram Room).

Result:	Approved by Vote (4-0)
Ayes: 4	
Nays: 0	

5. Public Input

Vice-Chair Lucero addressed the public for any comments, and no public input was made at this time.

6. Monthly Financials

<u>a) Approval of Monthly Financials for the Month Ending January 31, 2025. – Ortega</u>

Mr. Ortega reported total revenues for the month ending January 31, 2025, were in the amount of $2,867,93.85. Of that amount the Authority received revenue from USBR Grant Funds FW1, FW3, and Overall. Interest earned for the month of January 2025 was $1,753.17. Expenditures reported for the month ending January 31, 2025, were a total of $2,958,661.75. Bank account balances reported as of January 31, 2025, were as follows: ENMWUA Business Checking account had a balance of $146,808.17, ENMWUA Money Market account had a balance of $3,962,763.80, Capital Construction account had a balance of $16,023.40, ENMWUA CD #6325 had a balance of $2,734,217.64 and ENMWUA CD #6326 had a balance of $1,577,304.48. The total balance of all Authority accounts as of January 31, 2025, was reported at $9,573,731.50.

A motion was made for approval of the monthly financials, and a roll call vote took place.

Result:	**Approved by Vote (5-0)**
Motion: Bryant	
Second: Merrick	
Ayes: 5	
Nays: 0	

<u>b) Approval of the Monthly Bank Transfer Request from Money Market Account #7111 to Business Checking Account #7101. – Ortega</u>

Mr. Ortega informed the Board Members at this time the Authority is requesting a monthly transfer of funds in the amount of $65,000.00.

A motion was made for approval of the monthly transfer request, and a roll call vote took place.

Result:	**Approved by Vote (5-0)**
Motion: Merrick	
Second: Garza	
Ayes: 5	
Nays: 0	

c) Request for Approval of Resolution 2025-01 Authorizing Participation in the New Mexico State Treasurer's Office Local Government Investment Pool (LGIP). -Ortega

Mr. Ortega presented a written presentation from LGIP regarding the Local Government Investment Pool (LGIP) that included details regarding the NM state Treasurers office, the short-term LGIP introduction, short-term LGIP investment objectives, short-term characteristics, and market overview. Mr. Ortega outlined the benefits of transferring the ENMWUA Money Market account to a Local Government Investments Pool account.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (5-0)
Motion:	
Second:	
Ayes: 5	
Nays: 0	

7. New Business Items

a) Request for Approval of the Award of Contract between ENMWUA and Smithco Construction Inc., through Cooperative Educational Services (CES) for the Construction of the ENMWUA Pilot Water Treatment Plant. - Bowens, Jacobs

Deputy Administrator Jacquelynn Bowens recommended awarding a contract to Smithco Construction for the construction of the Pilot Water Treatment Plant through a Cooperative Educational Services agreement. Jim Honea from Jacobs Engineering stated that four contractors had been contacted regarding the Pilot Water Treatment Plant construction, and the Authority received two proposals for the project. Based on these proposals, the recommendation for the award was made to Smithco Construction.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (5-0)
Motion: **Byant**	
Second: **Garza**	
Ayes: 5	
Nays: 0	

b) Request for Approval of Amendment #2 to the Professional Services Contract with Drake Industries, LLC involving Scope of Work for FW3B Land Restoration. -Bowens

Deputy Administrator Jacquelynn Bowens advised the Eastern New Mexico Rural Water System land restoration professional service agreement with Drake Industries was originally approved March 28, 2024. She stated that this is amendment number two (2) of the contract which is for work on the Finished Water 3B project. Ms. Bowens shared that all other provisions within this contract remain unchanged.

A motion was made for approval, and a roll call vote took place.

Result: Approved by Vote (5-0)

Motion:
Garza

Second:
Merrick

Ayes: 5

Nays: 0

<u>c) Request for Approval of an Easement Agreement between Denise Roberts and the ENMWUA for the Raw Water 1A Pipeline Phase. -Ortega</u>

Parcel 1 200 068 132 132 00 (Parcel RW1A-AW)

Mr. Ortega informed the Board Members that this is a RW1A permanent easement and temporary construction easement. The offer has been accepted by the owner and the agreements have been signed by the owners. Mr. Ortega stated the administration recommends approval of these agreements.

A motion was made for approval, and a roll call vote took place.

Result: Approved by Vote (5-0)

Motion:
Bryant

Second:
Garza

Ayes: 5

Nays: 0

<u>d) Request for Approval of an Easement Agreement between William Shayne Buxton and Patricia Kay Buxton and the ENMWUA for the Raw Water 1A Pipeline Phase. -Ortega</u>

Parcel 1 200 067 132 266 00 (Parcel RW1A-AZ)

Parcel 1 200 067 132 264 00 (Parcel RW1A-BA)

Mr. Ortega reported that these are two RW1A permanent easements and temporary construction easements. The offer has been accepted by the owners and the agreements have been signed by the owners. Mr. Ortega stated the administration recommends approval of these agreements.

A motion was made for approval, and a roll call vote took place.

Result: Approved by Vote (5-0)

Motion:
Morris

Second:
Merrick

Ayes: 5

Nays: 0

8. Unfinished Business

9. Reports from Board Members and Staff

a) State Activities – Thompson
Mr. Thompson shared that all individual discretionary capital from members were due at 5:00 pm on February 26, 2025. He advised that the tax committee will begin to assemble all individual discretionary capital, then the Governor will review it before making her decision. Mr. Thompson reported that the Water Trust Fund House Bill is currently set at $200 million.

b) Federal Activities – Ryan
Mr. Ryan reported on what the funding for fiscal year 25 may be. He shared that the Bureau of Reclamation appointees has not been appointed yet. Secretary Burgum with the Department of Interior has focused on energy-related issues and will likely get to water and water projects.

c) Project Development Activities – Jacobs/FW1-ORC/FW3B-Simthco
FW1 – Angel Jimenez with Oscar Renda Contracting presented the following: pipe installation is 99% complete (15.4 miles), orange fencing is 100% complete (13.6 miles), vaults in progress are 60% complete, fiber optic conduit installation are 99% complete (15.4 miles), restoration is 95% (14.7 miles). The substantial completion date is scheduled for May 19, 2025, with final completion date being July 18, 2025.

FW3B – Robby Sanders with Smithco Construction reported construction of the Elida vault has begun and are 75% complete. Fiber optic installation is 32% complete (1.6 miles), top-soil removal is 70% complete (3.4 miles), temporary orange fencing is 70% complete (6.8 miles), and pipe installation is 62% complete (3.0 miles). Substantial completion date is scheduled for July 11, 2025, with final completion being August 10, 2025.

RW1A – Mr. Honea with Jacobs Engineering informed the Board Members that bid documents were completed in November 2024.

RW1B & RW2 – Mr. Honea advised that, in coordination with the Water Authority, a decision has been made to combine RW1B and RW2 into a single bid package. He shared that Jacobs is working towards 100% permitting package by July of this year and having bid documents ready by September.

RW3 – Kent Bienlien with Jacobs Engineering reported that trenchless casing installation on state highway 209 is completed. Trenchless casing installation on state highway 469 is currently in progress. Fencing of staging areas are completed. Substantial completion is scheduled for April 17, 2027, with final completion being June 15, 2027. Jim Honea with Jacobs stated that mobilization will likely be in April 2025. He reported that Jacobs is continuing to coordinate submittals with Harper Brothers Construction.

Elida Lateral – Mr. Honea shared that Jacobs is progressing 60% design and working towards acquiring easements.

Texico Lateral – Mr. Honea informed the Board Members that Jacobs held a pre bid meeting on February 12, 2025, with bids due at the end of March 2025.

Intake Pump Station – Mr. Honea explained Jacobs has submitted the 100% permitting design in December 2024. He explained that the stamped bid ready documents are targeted for completion in April 2025.

Caprock Pump Station – Mr. Honea explained Jacobs has submitted the 100% permitting design in December 2024. He explained that the stamped bid ready documents are targeted for completion in April 2025.

Water Treatment Plant:

Pilot Plant – Mr. Honea reported that the building department approval has been received from the Construction Industries Division. Bryor Price with Jacobs Engineering gave a detailed PowerPoint spotlight presentation on the overview of the Pilot Water Treatment Plant.

Injection Well Investigation – Mr. Honea explained that the internal quality control review of the injection well basis design report is being finalized.

Elida Pump Stations – Mr. Honea advised that Jacobs is finalizing 90% design.

d) Ute Reservoir USGS Report – Bowens

Currently the Ute Reservoir Storage in ac/ft as of January 28, 2025, the Reservoir was at 189,500 ac/ft and as of today February 27, 2025, was reported at 189,100 ac/ft for a loss of 400 ac/ft. The Ute Reservoir Water Surface Elevation in ac/ft as of January 28, 2025, was reported at 3,786.18 ft and as of today February 27, 2025, was reported at 3,786.14 ft for a loss of 0.48 inches.

e) Report from the Chair – Morris

Chairman Morris expressed that he is very excited on the construction progress updates for Raw Water 1A. He stated the ENMWUA is certainly in a great position to receive appropriations because of the progress and track record the Authority has.

f) Report from the Administrator – Ortega

Mr. Ortega reported that the 15th anniversary of the Eastern New Mexico Water Utility Authority is July 1, 2025. He stated that the Authority has discussed doing some sort of recognition to promote and let the public know of that milestone. Mr. Ortega shared that ENMWUA is in discussions on the Raw Water 3 groundbreaking ceremony. He explained that the Authority has some Board Member terms that are approaching in May and June of 2025, along with the rotation from Elida and Texico.

10. Future Agenda Items

a) Next Regular Meeting, Date, Time, and Location: Thursday, March 27, 2025, at 3:00 pm at the Portales Memorial Building, 200 East 7th Street, Portales, NM.

11. For the Good of the Order

12. Adjournment

Meeting adjourned officially at 4:14 pm

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Michael A. Morris
Chairman

Chris Bryant
Secretary