ENMWUA Regular Board Meeting

DATE: Thursday, May 22, 2025

LOCATION: Elida Community Center, 704 State Street, Elida NM, 88116.

1. Call to Order

The meeting was called to order at 3:00 pm

2. Roll Call

Roll was called. The following ENMWUA Board Members were in attendance in-person: Chairman Morris, Secretary Bryant, Member Garza, Vice-Chair Lucero, Member Merrick, Member Dixon, and Member Carter. Also in attendance were ENMWUA Administrator Orlando Ortega and Deputy Administrator Jacquelynn Bowens as well as ENMWUA Attorney Kameron Barnett, Jim Honea and Aaron Smith with Jacobs Engineering. Angel Jimenez with Oscar Renda Contracting Inc, Robby Sanders with Smithco Construction, Sam Montoya and Jack Zebrowsk with Harper Brothers Construction, and Joe Thompson with Thompson Consulting were also present. Members of the public that attended via Teams: Robert Martin with Jacobs Engineering, Grant McGee from the Eastern New Mexico News, and John Ryan with Capitol Consultants.

3. Approval of Agenda

A motion to adopt the agenda was unanimously approved.

Result:	Approved by Vote (6-0)
Ayes: 6	
Nays: 0	

4. Approval of Minutes

a) The Board unanimously approved the minutes from the Regular Board Meeting held on Thursday, April 24, 2025, at 3:00 pm at the Clovis Carver Library (Ingram Room), Clovis NM, 88101.

Result:	Approved by Vote (6-0)
Ayes: 6	
Nays: 0	

5. Public Input

Chairman Morris addressed the public for any comments, and no public input was made at this time.

6. Monthly Financials

<u>a) Approval of Monthly Financials for the Month Ending April 30, 2025. – Ortega</u>

Mr. Ortega reported on financial activities for the month of April that included administrative, professional services, and capital construction. Total revenues reported for the month ending April 30, 2025, were in the amount of $2,972,891,04. Interest earned for the month of April 2025 was $6,607.31. Expenditures reported for the month ending April 30, 2025, were a total of $1,194,594.26. The total balance of all Authority accounts as of April 30, 2025, was reported at $6,951,907.01.

A motion was made for approval of the monthly financials, and a roll call vote took place.

Result:	Approved by Vote (6-0)
Motion: Lucero	
Second: Bryant	
Ayes: 6	
Nays: 0	

<u>b) Approval of Monthly Bank Transfer Request from ENMWUA LGIP Account STO# 8043 to Business Checking Account #7101 – Ortega.</u>

Mr. Ortega informed the Board Members at this time the Authority is requesting a monthly transfer for funds in the amount of $295,000.00.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (6-0)
Motion: Garza	
Second: Dixon	
Ayes: 6	
Nays: 0	

7. New Business Items

<u>a) Presentation and Request for Approval of the ENMWUA FY2026 Interim Budget. – Ortega</u>

Mr. Ortega provided a comprehensive report on the ENMWUA FY2026 Interim Budget. Mr. Ortega outlined available revenues, followed by a detailed summary of anticipated expenditures. He explained that the FY2026 Interim Budget has been in development beginning early April by the ENMWUA Administrator, Deputy Administrator, with additional reviews conducted by Hinkle & Landers and Jacobs Engineering.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (6-0)
Motion: **Bryant**	
Second: **Garza**	
Ayes: 6	
Nays: 0	

<u>b) Resolution 2025-02 Adoption of the FY2027-2031 Infrastructure Capital Improvement Plan (ICIP) – Ortega, Bowens</u>

Ms. Bowens informed the Board Members that the ICIP outlines planning priorities for upcoming capital projects spanning Fiscal Years 2027 through 2031.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (6-0)
Motion: **Garza**	
Second: **Bryant**	
Ayes: 6	
Nays: 0	

<u>c) Request for Approval of the FY2025 Audit Contract with De'Aun Willoughby CPA, PC. – Bowens</u>

Ms. Bowens conveyed that this contract represents the Authority's second year in the three-year proposal with Ms. Willoughby for auditing services. She went on to explain that the contract had been reviewed and approved by the Office of the State Auditor.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (6-0)
Motion: **Dixon**	
Second: **Merrick**	
Ayes: 6	
Nays: 0	

d) Request for Approval of Annual Service Agreement with Hinkle & Landers Certified Public Accountants for the Period of July 1, 2025, to June 30, 2026. – Ortega, Bowens

Mr. Ortega stated that this is an annual contract for accounting services with Hinkle & Landers Accounting Firm. He further explained that the contract reflects an increase compared to last year, which accounts for the rise in project activity. He noted that both the Administrator and staff have been pleased with the firm's services and are recommending approval of the annual contract.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (6-0)
Motion: Dixon	
Second: Garza	
Ayes: 6	
Nays: 0	

e) Recommendation for Approval Authorizing the ENMWUA Chairman and Secretary to Execute the Agreement between the ENMWUA and Harper Brothers Construction, LLC for the Construction of the Eastern New Mexico Rural Water System Texico lateral Pipeline. – Ortega, Honea, Barnett

Mr. Ortega reported that at the April Board meeting, the Board awarded the Texico Lateral pipeline project to Harper Brothers Construction, Inc. The contractor has signed the contract documents, and all necessary paperwork, including insurance and bonding, is in order.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (6-0)
Motion: Merrick	
Second: Garza	
Ayes: 6	
Nays: 0	

f) Request for Approval Authorizing ENMWUA Administrator to Sign Notice to Proceed for Texico Lateral Pipeline Construction. – Ortega

Mr. Ortega informed the Board Members that their approval of this item grants the Administrator the authority to sign the Notice to Proceed letter.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (6-0)
Motion: Bryant	
Second:	

Merrick	
Ayes: 6	
Nays: 0	

g) Request for Approval Authorizing ENMWUA Administrator to Approve Change Orders for Texico Lateral Pipeline Project in the amount of $50,000 and less. – Ortega

Mr. Ortega stated that this request authorizes the ENMWUA Administrator to approve Texico Lateral Change Orders for up to $50,000.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (6-0)
Motion: **Garza**	
Second: **Dixon**	
Ayes: 6	
Nays: 0	

h) Request for Approval of an Easement Agreement between Philip M. Tafoya and the ENMWUA for the Raw Water 1A Pipeline Phase. – Ortega

Parcel No. 1 196 073 330 066 00

Parcel No. 1 197 073 066 396 00

(RW1A-U) & (RW1A-X)

Mr. Ortega explained that these are two RW1A Permanent and Temporary Construction Easements. The property owner has accepted the offer, and the agreements have been signed. The administration recommends the approval of these agreements.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (6-0)
Motion: **Lucero**	
Second: **Garza**	
Ayes: 6	
Nays: 0	

8. Unfinished Business – N/A

9. Oath of Office for ENMWUA Members

a) One Member for the City of Texico
   - Max Carter

10. Reports from Board Members and Staff

a) State Activities – Thompson

Mr. Thompson reported activities that occurred during the April 2025 Legislative Finance Committee meeting.

b) Federal Activities – Ryan

Mr. Ryan reported activities that occurred with April 2025 visit to Salt Lake City.

c) Project Development Activities – Jacobs, Jim Honea, Kent Bienlien

FW1 – Angel Jimenez with Oscar Renda Contracting, Inc advised pipe installation is 99% complete (approx. 15.4 miles), temporary fence removal (orange) is 90% complete (approx. 1 mile remains), vaults are currently in progress and are 80% complete on CARV/BO/ISO/PRV Vaults, fiber optic conduit installation is 99% complete (approx. 15.4 miles), restoration (topsoil replacement) is 97% complete (approx. 14.9 miles).

FW3B – Robby Sanders with Smithco Construction stated that vaults CARV1, BO1 and Elida Turnout are 80% complete, fiber optic installation is 94% complete (approx. 5.2 miles), topsoil removal is 100% complete, temporary fencing is 100% complete, and pipe installation is 94% complete (approx. 5.2 miles). Substantial completion date is scheduled for July 11, 2025, with the final completion date scheduled for August 10, 2025.

RW3 – Sam Montoya with Harper Brothers Construction reported that mobilization of trailers and the setup of the staging area have begun. Topsoil removal is 12% complete, covering approximately 3 miles, while temporary fencing installation is 32% complete, covering about 11.5 miles. Substantial completion date is scheduled for April 17, 2027, with the final completion date scheduled for June 15, 2027.

RW1A – Mr. Honea shared that the bid documents are ready targeting bid advertisement July 2025.

RW1B/RW2 – Mr. Honea informed the Board Members that Jacobs is working towards 100% Permitting, targeting completion for July 2025. He reported that bid documents will be ready in September 2025.

Elida Lateral – Mr. Honea shared the 60% design has been submitted.

Texico Lateral – Mr. Honea reported that the contract for Texico Lateral will be executed today.

Intake/Caprock Pump Station – Mr. Honea explained the stamped bid documents have been submitted.

Water Treatment Plant – Mr. Honea stated that the site work on the Pilot WTP has begun.

Injection Well Investigation – Mr. Honea reported Jacobs is working to finalize the basis of design report and permit application.

RW2 Spotlight – Robert Martin of Jacobs Engineering delivered a spotlight PowerPoint presentation on the tunneling process for Raw Water 2, detailing the project's alignment, elevation, and geological features.

b) Ute Reservoir USGS Report – Bowens

Currently the Ute Reservoir Storage in ac/ft as of April 22, 2025, the Reservoir was at 186,000 ac/ft and as of today May 22, 2025, was reported at 187,200 ac/ft for an increase of 1,200 ac/ft. The Ute Reservoir Water Surface Elevation in ac/ft as of April 22, 2025, was reported at 3,785.68 ft and as of today May 22, 2025, was reported at 3,785.86 ft for an increase of 2.16 inches.

e) Report from the Chair – Morris

Chairman Morris shared a recent interaction in Salt Lake City with the office of the Upper Colorado Basin (Region 7) for the U.S. Bureau of Reclamation (USBR).

f) Report from the Administrator – Ortega

Mr. Ortega gave a brief update on recent activities, noting that work on the interim budget has been a key focus. He emphasized that the team has been working diligently to keep all projects progressing smoothly and on schedule. Mr. Ortega also highlighted the broader economic impact of the project, noting that it supports jobs across the country from pipe manufacturing in California to the production of American-made components nationwide. Locally, the project creates jobs for regional contractors, vendors, and suppliers, all of which contribute to the local economy through employment, purchasing, and tax revenue.

10. Future Agenda Items

a) Next Regular Meeting, Date, Time, and Location: Thursday, June 26, 2025, at 3:00 p.m. at the ENMWUA Conference Room, 5140 N. Prince Street, Clovis NM, 88101.

12. For the Good of the Order

13. Adjournment

Meeting adjourned officially at 5:05 p.m.

X __________________________

Michael A. Morris
Chairman

X __________________________

Chris Bryant
Secretary