ENMWUA
EASTERN NEW MEXICO WATER UTILITY AUTHORITY

ENMWUA Regular Board Meeting

DATE: Thursday, June 26, 2025

LOCATION: ENMWUA Conference Room, 5140 N. Prince Street, Clovis NM, 88101.

1. Call to Order

The meeting was called to order at 3:00 pm

2. Roll Call

Roll was called and the following ENMWUA Board Members were in attendance in-person: Chairman Morris, Secretary Bryant, Member Garza, Vice-Chair Lucero, Member Merrick, and Member Carter. Also in attendance were ENMWUA Administrator Orlando Ortega and Deputy Administrator Jacquelynn Bowens as well as ENMWUA Attorney Kameron Barnett, Jim Honea, Kent Bienlien with Jacobs Engineering, and Joe Thompson with Thompson Consulting. Members of the public that attended: Daniel Gartland 27 CES Cannon AFB, Joseph Hernandez with Oscar Renda Contracting Inc, Robby Sanders with Smithco Construction, Sam Montoya and Jack Zebrowski with Harper Brothers Construction. Members of the public that attended via Teams: John Ryan with Capitol Consultants, Aleta Powers with ERO, and Grant McGee with the Eastern New Mexico News.

3. Acknowledgement of New Board Member Terms

a) Michael A. Morris representing the City of Clovis
Oath of Office administered on June 18, 2025

b) Juan Garza representing the City of Clovis
Oath of Office administered on June 18, 2025

c) Jim Lucero representing the City of Portales
Oath of Office administered on June 11, 2025

4. Nomination and Vote for Chairman of the Board

Secretary Bryant nominated Clovis Mayor Michael Morris as the Chairman of the Board.

Result:	Approved by Vote (6-0)
Motion: Bryant	
Second: Garza	
Ayes: 6	
Nays: 0	

5. Nomination and Vote for Vice-Chair of the Board

Secretary Bryant nominated Jim Lucero as the Vice-Chair of the Board.

Result:	Approved by Vote (6-0)
Motion: Bryant	
Second: Garza	
Ayes: 6	
Nays: 0	

6. Approval of Agenda

A motion to adopt the agenda was unanimously approved.

Result:	Approved by Vote (6-0)
Ayes: 6	
Nays: 0	

7. Approval of Minutes

a) The Board unanimously approved the minutes from the Regular Board Meeting held on Thursday, May 22, 2025, at 3:00 pm at the Elida Community Center, Elida NM.

Result:	Approved by Vote (6-0)
Ayes: 6	
Nays: 0	

8. Public Input

Chairman Morris addressed the public for any comments, and no public input was made at this time.

9. Monthly Financials

a) Approval of Monthly Financials for the Month Ending May 31, 2025. – Ortega

Mr. Ortega reported on financial activities for the month of May that included administrative, professional services, and capital construction. Total revenues reported for the month ending May 31, 2025, were in the amount of $2,608,186.63. Interest earned for the month of May 2025 was $17,568.95. Expenditures reported for the month ending May 31, 2025, were $4,730,219.36. The total balance of all Authority accounts as of May 31, 2025, was reported at $8,587,063.14.

A motion was made for approval of the monthly financials, and a roll call vote took place.

Result:	Approved by Vote (6-0)
Motion: **Lucero**	
Second: **Garza**	
Ayes: 6	
Nays: 0	

b) Approval of Monthly Bank Transfer Request from ENMWUA LGIP Account STO# 8043 to Business Checking Account #7101 – Ortega.

Mr. Ortega informed the Board Members at this time the Authority is requesting a monthly transfer of funds in the amount of $190,000.00.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (6-0)
Motion: **Bryant**	
Second: **Merrick**	

10. New Business Items

a) Adoption of ENMWUA Open Meetings Act Resolution 2025-03 – Ortega.

Mr. Ortega explained that this is a routine item to ensure ENMWUA remains in compliance with New Mexico State Statute Sections 10-15-1 through 10-15-4. ENMWUA is required to adopt an Open Meetings Act Resolution annually.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (6-0)
Motion: **Merrick**	
Second: **Garza**	
Ayes: 6	
Nays: 0	

b) Request for Approval of ENMWUA Regular Board Meeting Schedule for FY 2026 – July 2025 through June 2026 – Ortega.

Mr. Ortega presented the final Board Meeting Schedule and stated that all dates and locations for the Regular Board Meetings in FY 2026 have been confirmed.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (6-0)
Motion: **Lucero**	
Second: **Bryant**	
Ayes: 6	
Nays: 0	

c) Adoption of Resolution 2025-04 Pledging Matching Funds to the WTB WPF-6565 Fund involving the ENMRWS Design and Construction of Raw Water 1 and Raw Water 2 Pipeline Phases, Intake Pump Station, Caprock Pump Station, and Caprock Storage Tanks – Ortega, Bowens.

Mr. Ortega reported that, as part of the Water Trust Board WPF-6565 Readiness-to-Proceed requirements, the Authority must demonstrate and pledge its commitment to meeting the required matching funds for WTP WPF-6565.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (6-0)
Motion: **Bryant**	
Second: **Merrick**	
Ayes: 6	
Nays: 0	

d) Request for Approval of Annual Service Contract with Harmon, Barnett, & Morris, P.C. for the Period of July 1, 2025, to June 30, 2026 – Bowens.

Ms. Bowens provided the following information:

- Procurement Type – Third year of a four-year Sole Source contract
- Contract Type – One-year renewal
- Compensation Rate – No change in rate

She also stated that this procurement complies with State Statue 13-1-128, internal policies, and budgetary guidelines applicable to this type of contract.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (6-0)
Motion: **Garza**	
Second: **Bryant**	

Ayes: 6

Nays: 0

<u>e) Request for Approval of Procedures for Leasing Office Space for the ENMWUA 5140 N. Prince Property – Ortega.</u>

Mr. Ortega reported that the Authority developed a set of procedures to guide the Administration and Finance Committee in leasing additional space within the building. The approval of these procedures will allow the Administration and Finance Committee to negotiate office space leases with ultimate approval from the Finance Committee.

A motion was made for approval, and a roll call vote took place.

Result: Approved by Vote (6-0)

Motion: **Garza**

Second: **Merrick**

Ayes: 6

Nays: 0

<u>f) Request for Approval of an Easement Agreement between David Kern, Judy Kern, and the ENMWUA for the Raw Water 1A Pipeline Phase – Ortega.</u>

<u>Parcel # 1 200 064 132 132 00</u>

Mr. Ortega explained that this is an agreement for a Permanent Easement (PE) and Temporary Construction Easement (TCE) related to the Raw Water 1A project. He noted that the property owners have accepted the Authority's offer and have signed both agreements.

A motion was made for approval, and a roll call vote took place.

Result: Approved by Vote (6-0)

Motion: **Bryant**

Second: **Garza**

Ayes: 6

Nays: 0

11. Unfinished Business – N/A

12. Reports from Board Members and Staff

<u>a) State Activities – Thompson</u>

Mr. Thompson reported on State activities.

b) Federal Activities – Ryan

Mr. Ryan reported on Federal activities.

c) Project Development Activities – Jacobs, Jim Honea, Kent Bienlien

FW1 – Joseph Hernandez with Oscar Renda Contracting, Inc advised that pipe installation is 100% complete except final connection. Temporary fence removal is 90% complete (approx. 1 mile remains), vaults are 90% complete, fiber optic conduit installation is 99% complete (approx. 15.3 miles), and restoration (topsoil replacement) is 99% complete (approx. 15.3 miles).

FW3B – Robby Sanders with Smithco Construction reported vaults are 95% complete, fiber optic installation is 100% complete, topsoil restoration is 99% complete, temporary fencing is 100% complete, and pipe installation is 100% complete except final connection.

RW3 – Sam Montoya with Harper Brothers Construction advised that they have started receiving pipe and material deliveries. He stated that topsoil removal is 10% complete (approx. 2.2 miles), and temporary fencing installation is 54% complete (approx. 19.3 miles).

RW1A – Mr. Honea shared that ENMWUA and Jacobs are targeting bid advertisement in August 2025.

RW1B/RW2 – Mr. Honea stated Jacobs is targeting getting 100% permitting set in July and having bid documents ready in September 2025.

Elida Lateral – Mr. Honea shared 60% design has been completed and submitted.

Texico Lateral – Mr. Honea reported pre-mobilization notice to proceed occurred in June 2025.

Intake Pump Station – Mr. Honea explained stamped bid documents are ready and have been submitted.

Caprock Pump Station – Mr. Honea shared stamped bid documents are ready and have been submitted.

Water Treatment Plant Pilot Plant – Mr. Honea advised concrete slab will be poured next week on Wednesday and Tuesday weather permitting.

Injection Well Investigation – Mr. Honea stated Jacobs has submitted the basis of design report earlier this month and is currently working on the permit application.

Spotlight: National Environmental Policy Act – Aleta Powers with ERO gave a detailed spotlight presentation over the National Environmental Policy Act (NEPA).

d) Ute Reservoir USGS Report – Bowens

Currently the Ute Reservoir Storage in ac/ft as of May 27, 2025, the Reservoir was at 187,000 ac/ft and as of today June 26, 2025, was reported at 192,600 ac/ft for an increase of 5,600 ac/ft. The Ute Reservoir Water Surface Elevation in ac/ft as of May 27, 2025, was reported at 3,785.83 ft and as of today June 26, 2025, was reported at 3,786.63 ft for an increase of 9.6 inches.

e) Report from the Chair – Morris

Chairman Morris shared an updated regarding his and Administrator Ortega travels to Washington, D.C. in the month of June.

f) Report from the Administrator – Ortega

Mr. Ortega provided an update on all ongoing Authority projects, stating that each is progressing as planned. He emphasized that all efforts remain focused on achieving the ultimate goal of delivering water by 2031.

13. Future Agenda Items

a) Next Regular Meeting, Date, Time, and Location: Thursday, July 17, 2025, at 2:00 p.m. at the ENMWUA Conference Room, 5140 N. Prince Street, Clovis NM, 88101.

14. For the Good of the Order

15. Adjournment

Meeting adjourned officially at 5:10 p.m.

X

Michael A. Morris
Chairman

X

Chris Bryant
Secretary