ENMWUA Regular Board Meeting

DATE: Thursday, October 24, 2024
LOCATION: 200 E. 7th Street, Portales, NM 88130

1. Call to Order

The meeting was called to order at 3:00 pm

2. Roll Call

Roll was called. The following ENMWUA Board Members were in attendance in-person: Secretary Bryant, Member Garza, Chairman Morris, Vice-Chair Lucero and Member Dixon. Also in attendance were ENMWUA Administrator Orlando Ortega, ENMWUA staff, ENMWUA Attorney Kameron Barnett, Jacobs Engineering Wendy Christofferson, Jim Honea, and Kent Bienlien. Josue Lozano with Oscar Renda Contracting, and Robby Sanders with Smithco Construction were also in attendance. Joining electronically through Teams video/audio conferencing included ENMWUA Board Member Merrick, Joe Thompson with Thompson Consulting, and John Ryan with Capitol Consultants.

3. Approval of Agenda

A motion to adopt the agenda was unanimously approved.

Result:	Approved by Vote (5-0)
Ayes: 5	
Nays: 0	

4. Approval of Minutes

a) The Board unanimously approved the minutes from the regular Board Meeting held on Thursday, September 26, 2024, at 3:00 pm at the Clovis Carver Library, Ingram Room, Clovis NM, 88101.

Result:	Approved by Vote (5-0)

Ayes: 5

Nays: 0

5. Public Input

Chairman Morris addressed the public for any comments, and no public input was made at this time.

6. Monthly Financials

a) Approval of Monthly Financials for the Month Ending September 30, 2024. – Ortega

Mr. Ortega reported total revenues for the month ending September 30, 2024, were in the amount of $2,551,169.63. Of that amount the Authority received revenue from the USBR Federal Grants as well as State Grants. Interest earned for the month of September 2024 was $139,706.53. Expenditures reported for the month ending September 30, 2024, were a total of $6,206.715.76. Bank account balances reported as of September 30, 2024, were as follows: ENMWUA Business Checking account had a balance of $151,208.58, ENMWUA Capital Construction account had a balance of $16,871.57, ENMWUA Money Market account had a balance of $4,181,867.14, ENMWUA CD #6325 had a balance of $2,734,217.64 and ENMWUA CD #6326 had a balance of $1,537,602.74. The total balance of all Authority accounts as of September 30, 2024, was reported at $9,758,381.67.

A motion was made for approval, and a roll call vote took place.

Result: Approved by Vote (5-0)

Motion:
Dixon

Second:
Bryant

Ayes: 5

Nays: 0

b) Approval of Monthly Bank Transfer Request from Money Market Account #7111 to Business Checking Account #7101. – Ortega

Mr. Ortega informed the Board Members at this time the Authority is requesting a transfer of funds in the amount of $65,000.00.

A motion was made for approval, and a roll call vote took place.

Result: Approved by Vote (5-0)

Motion:
Garza

Second:

Lucero

Ayes: 5

Nays: 0

7. New Business Items

a) Request for Approval of Budget Adjustment Resolution 2024-09 for ENMWUA FY2025 Budget. – Ortega

Mr. Ortega informed the Board Members that the budget adjustment consists of adding new Federal funds in the amount of $23,145,000.00 and adjusting existing funds within the FY2025 budget involving capital projects. He provided further details on this adjustment and explained the new changes that will take place.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (5-0)
Motion: Bryant	
Second: Garza	
Ayes: 5	
Nays: 0	

b) Recommendation for Approval of Amendment #15 of the 2020 Engineering Services Contract with CH2M/Jacobs Engineering Requesting an Increase of Funds in the amount of $18,394,876.00 (excluding NMGRT) for the ENMWRS Project. – Ortega

Mr. Ortega explained that Amendment 15 of the 2020 engineering services contract with Jacob's Engineering is requesting an increase of funds in the amount of $18,394,873.00 in which that involves adding more scope of work as the Authority advances in the project. He stated that the project is onto the next step and is taking on more so that the project is projected to be complete by 2031.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (5-0)
Motion: Lucero	
Second: Dixon	
Ayes: 5	
Nays: 0	

c) Request for Approval of Resolution 2024-10 Approving the execution and Delivery of a Water Project Fund Loan/Grant Agreement (WPF-6725) by and between the New Mexico Finance Authority and the ENMWUA. – Ortega, Bowens, Barnett

Ms. Bowens reported that the WPF-6725 application submission amount will be $18,700,000.00. Of that amount is 10% Loan $1,870,000.00 and 90% Grant $16,830,000.00. She further explained that the Authority plans on submitting the following scope of work: design, easement acquisition, land acquisition, and construction. The required match is $5,610,000.00 and will be matched with USBR Funds.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (5-0)
Motion: **Garza**	
Second: **Bryant**	
Ayes: 5	
Nays: 0	

d) Annual Review/ Recommendation for Approval of ENMWUA Asset Management Plan. – Bowens

Ms. Bowens described the purpose of an asset management plan and that it is to enable the ENMWUA to keep stock and inventory of infrastructure, assets, and condition of those assets. She stated that the appreciation or depreciation of said assets and the importance of it for the oversight and record of keeping of all infrastructure to maintain. Further details were provided on this recommendation.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (5-0)
Motion: **Dixon**	
Second: **Garza**	
Ayes: 5	
Nays: 0	

8. Unfinished Business – N/A

9. Reports from Board Members and Staff

a) State Activities – Thompson

Mr. Thompson shared that he and Mr. Ortega have been working on some paths forward as ENMWUA moves into 2025 election and what that might look like in the way of support for the project. He stated that he continues to prepare meetings with the Governor's office, and legislature leadership.

b) Federal Activities – Ryan

Mr. Ryan provided details of what he predicts will happen with the election and funding.

c) Project Development Activities – Jacobs/Oscar Renda

FW1 – Pipe installation was 90% complete (approx. 14 miles), Temp Fence 95% complete (approx. 13 miles), vaults in progress 35% complete on CARV/BO/SO/PRV vaults, Fiber optic conduit installation 97% complete (approx. 15.5 miles), and restoration (topsoil replacement 73% complete (approx. 11.3 miles). Kent Bienlien with Jacobs Engineering stated that the completion date hasn't changed but when it does the schedule will be updated.

RW1/RW2 – Mr. Honea reported for RW1A that Jacobs has submitted the 100% permitting documents and has received comments from the permitting agencies. RW1B is submitting 100% permitting by January 2025 and then be ready to have documents by April as well. RW2 the portion of the Caprock is at 60% design is currently targeted and is ready for review in November 2024.

RW3 – Mr. Honea announced that Jacobs has started construction premobilization with the harper brothers, and depending on submittals mobilization is assumed for April 2025.

FW3B – Mr. Honea explained that project is about 46% complete and almost all pipe material has been received on site.

Elida Lateral – Mr. Honea informed the board members that Jacobs is progressing with a 60% design.

Texico Lateral Mr. Honea shared that Jacobs is working on 100% permitting and moving towards a bid to go out in December 2024.

Intake Pump Station – Mr. Honea stated that Jacobs is progressing to a 100% permit for both the pump stations and tanks. He said that Jacobs is on target to submit to the permitting agencies in December 2024.

Caprock Pump Station – Mr. Honea advised Jacobs is progressing 100% design.

Water Treatment Plant –Mr. Honea informed the Board Members that Jacobs is continuing development of preliminary design of injection well and basis of design report to support permit application.

d) Ute Reservoir USGS Report – Bowens

Currently the Ute Reservoir Storage on September 24, 2024, was reported at 174,100 ft and as of October 24, 2024, was reported at 183,500 ft for a gain of 9,400 ac/ft. The Ute Reservoir Water Surface Elevation in ac/ft as of September 24, 2024, was reported at 3,783.94 ft and as of October 24, 2024, was reported at 3,785.32 ft for a gain of 1.41 ft/ 16.92 Inches.

e) Report from the Chair – Morris

Chairman Morris informed everyone how the Authority has a Facebook page and is going to share information moving forward. He also expressed his gratitude for the project and shared how critical the project is for the future water and what is to come.

f) Report from the Administrator – Ortega

Mr. Ortega reported to the Board the activities the Authority has had, the success, and how far the Authority has come in many different phases of the project.

10. Future Agenda Items

a) Next Regular Meeting, Date, Time, and Location: Thursday, November 14, 2024, at 3:00 p.m. at the Elida Community Center, 704 State Street, Elida, NM, 88116.

11. Public Input

12. For the Good of the Order

14. Adjournment

Meeting adjourned officially at 4:32 pm

X ______________________	X ______________________
Michael A. Morris Chairman	Chris Bryant Secretary