ENMWUA Regular Board Meeting

DATE: Thursday, September 26, 2024
LOCATION: Clovis Carver Library, Ingram Room 701 N. Main St Clovis NM, 88101

1. Call to Order

The meeting was called to order at 3:01 pm

2. Roll Call

Roll was called. The following ENMWUA Board Members were in attendance in-person: Chairman Morris, Secretary Bryant, Member Garza, Member Merrick, and Member Dixon. Others in attendance included ENMWUA Administrator Orlando Ortega and staff, ENMWUA Attorney Kameron Barnett, ENMWUA consultant Blake Curtis, Jim Honea and Kent Bienlien with Jacobs Engineering, Brogan Bishop and Josue Lozano with Oscar Renda, and Robby Sanders with Smithco. Joining electronically through Teams conferencing included Joe Thompson with Thompson Consulting, Wendy Christofferson with Jacobs Engineering, and John Ryan with Capitol Consultants. Members of the public that attended: Mayor Barry Bass with Village of Logan, and Eastern New Mexico News Matt Weiner.

3. Approval of Agenda

A motion to adopt the agenda was unanimously approved.

Result:	Approved by Vote (5-0)
Ayes: 5	
Nays: 0	

4. Approval of Minutes

a) The Board unanimously approved the minutes from the regular Board Meeting held on Thursday, August 22, 2024, at 3:00 pm at the Clovis Carver Library, Ingram Room, Clovis NM, 88101.

Result:	Approved by Vote (5-0)
Ayes: 5	
Nays: 0	

5. Public Input

Chairman Morris addressed the public for any comments, and no public input was made at this time.

6. Monthly Financials

a) Approval of Monthly Financials for the Month Ending August 31, 2024. – Ortega

Mr. Ortega reported total revenues for the month ending August 31, 2024, were in the amount of $11,012,167.01. Of that amount the Authority received revenue from the USBR Federal Grants as well as State Grants involving capital construction activity. Interest earned for the month of August 2024 was $1,241.47. Expenditures reported for the month ending August 31, 2024, were a total of $4,462,912.19. Bank account balances reported as of August 31, 2024, were as follows: ENMWUA Business Checking account had a balance of $150,237.14, ENMWUA Capital Construction account had a balance of $4,455,102.71, ENMWUA Money Market account had a balance of $3,530,014.31, ENMWUA CD #6325 had a balance of $2,596,239.94 and ENMWUA CD #6326 had a balance of $1,537,602.74. The total balance of all Authority accounts as of August 31, 2024, was reported at $13,405,810.85.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (5-0)
Motion: Bryant	
Second: Merrick	
Ayes: 5	
Nays: 0	

b) Approval of the Monthly Bank Transfer Request from Money Market Account #7111 to Business Checking Account #7101. – Ortega

Mr. Ortega informed the Board Members at this time the Authority is requesting a transfer of funds in the amount of $65,000.00.

A motion was made for approval, and a roll call vote took place.

Result: Approved by Vote (5-0)

Motion:
Garza

Second:
Merrick

Ayes: 5

Nays: 0

<u>c) Request for Permission to Renew ENMWUA Certificate of Deposit for a One-Year Term Beginning September 28, 2024. – Ortega</u>

Mr. Ortega stated the ENMWUA certificate of deposit maturity date is September 28, 2024. The Authority received quotes from the following local Banks:

1. The Citizens Bank of Clovis – 12- month term 3.90%, 6-month term at 4.40%.
2. NM Bank and Trust - 12-month term 3.69%, 6-month term 4.21%.
3. US Bank – ENMWUA reached out on several different occasions and US Bank never got back to the Authority.

Mr. Ortega explained that this item did go before the Finance Committee for recommendation and recommended to proceed forward with renewal of CD's.

A motion was made for approval, and a roll call vote took place.

Result: Approved by Vote (5-0)

Motion:
Bryant

Second:
Garza

Ayes: 5

Nays: 0

<u>d) Request for Permission to Renew ENMWUA Certificate of Deposit for a Six-Month Term Beginning October 4, 2024. -Ortega</u>

Mr. Ortega stated the ENMWUA certificate of deposit maturity date is October 4, 2024. The Authority received quotes from the following local Banks:

1. The Citizens Bank of Clovis – 12- month term 3.90%, 6-month term at 4.40%.
2. NM Bank and Trust - 12-month term 3.69%, 6-month term 4.21%.
3. US Bank – ENMWUA reached out on several different occasions and US Bank never got back to the Authority.

Mr. Ortega explained that this item did go before the Finance Committee for recommendation and asked to proceed forward with renewal of CD's. The Board Members made a recommendation to change the 6-month term to a 12-month term.
A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (5-0)
Motion: Bryant	
Second: Garza	
Ayes: 5	
Nays: 0	

7. New Business Items

a) Request for Approval of an Easement Agreement with the City of Clovis, a Municipal Corporation and the Eastern New Mexico Water Utility Authority for the Texico Lateral Pipeline Phase. – Ortega

Parcel 1 218 012 264 264 00 (Parcel T-25) Administrator Ortega stated that this request was for an easement agreement with the City of Clovis and that the property owners accepted the purchase offer and signed the permanent easement agreement.
A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (5-0)
Motion: Dixon	
Second: Merrick	
Ayes: 5	
Nays: 0	

b) Request for Approval of an Easement Agreements with the City of Texico and the Eastern New Mexico Water Utility Authority for the Texico Lateral Pipeline Phase. -Ortega

Parcel 1 220 010 158 020 00 (Parcel T-01) Administrator Ortega stated that this request was for two easement agreements with the City of Texico and that the property owners accepted the purchase offer and signed the permanent easement agreement.
A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (5-0)
Motion: Garza	
Second: Bryant	
Ayes: 5	
Nays: 0	

8. Unfinished Business – N/A

9. Reports from Board Members and Staff

a) State Activities – Thompson
Mr. Thompson shared that he and Mr. Ortega had a meeting with the New Mexico Finance Authority and it went well.

b) Federal Activities – Ryan
Mr. Ryan announced that the Groundbreaking Ceremony went well, he visited with people that he believes would be an asset to have partnerships.

c) Project Development Activities – Jacobs/Oscar Renda
FW1 – Brogan Bishop with Oscar Renda informed that the pipe installation was 82% complete (approx. 12.6 miles), Temp Fence 95% complete (approx. 13 miles), vaults in progress 35% complete on CARV/BO/SO/PRV vaults, Fiber optic conduit installation 97% complete (approx. 15.5 miles), and restoration (topsoil replacement 58% complete (approx. 8.93 miles). Robbie Sanders with Smithco reported that FW3B is moving along on the project and overall excited to keep going. Kent Bienlien with Jacobs Engineering stated that the completion date hasn't changed but when it does the schedule will be updated.
RW1/RW2 – Mr. Honea reported that Jacobs has submitted the 100% permitting documents to New Mexico Environment Department. He provided further information on going out to bid December of this year as well as other updates. RW2 – 60% design completion.
RW3 – Mr. Honea announced that pre-mobilization activities with Harper Brothers Construction have begun and depending on submittals, actual pipeline construction will begin around April 2025.
FW3B – Robbie Sanders with Smithco explained that they have started the construction of FW3B pipeline. He stated that there is 9400 feet of topsoil removed along HWY 467 to include temporary construction fencing. The two tunnels under Highway 467 and Spruce Street have been completed and the carrier pipe installed through them. He said the pipeline installation is going north.
Elida Lateral – Mr. Honea informed the Board members that Jacobs is progressing with a 60% design.
Texico Lateral Mr. Honea shared that Jacobs is working on 100% permitting and moving towards a bid to go out in December 2024 as well as Easements.

Intake Pump Station – Mr. Honea stated that Jacobs is progressing to a 100% permit for both the pump stations and tanks. He said that Jacobs is on target to submit to the permitting agencies in December this year.
Caprock Pump Station – Mr. Honea advised Jacobs is progressing 100% in design.
Water Treatment Plant –Mr. Honea informed the Board Members that the Pilot water treatment plant is being finalized for internal review and some coordination for a contractor is being done through CES (Cooperative Agency Services).

d) Ute Reservoir USGS Report – Bowens

Currently the Ute Reservoir Storage in ac/ft as of August 27, 2024, the Reservoir was at 171,900 ac/ft and as of September 26, 2024, was reported at 175,000 ac/ft for a gain of +3,100 ac/ft. The Ute Reservoir Water Surface Elevation in ac/ft as of August 27, 2024, was reported at 3,783.59 ft and as of September 26, 2024, was reported at 3,784.04 ft for a gain of +.45 feet, 5.4 Inches.

e) Report from the Chair – Morris

Chairman Morris expressed his gratitude for the project and shared how critical the project is for the future water for local communities. He expressed his feelings towards all counties and how everyone can work together to make the project successful for all communities.

f) Report from the Administrator – Ortega

Mr. Ortega reported to the Board on administrative activities and provided further details on all activities that are undergoing and what's to come in the next couple of months.

10. Future Agenda Items

a) Next Regular Meeting, Date, Time, and Location: Thursday, October 24, 2024, at 3:00 p.m. at the Portales Memorial Building, 200 E. 7th Street, Portales, NM, 88130.

11. Public Input

12. For the Good of the Order

14. Adjournment

Meeting adjourned officially at 4:27 pm

X ______________________ X ______________________

Michael A. Morris
Chairman

Chris Bryant
Secretary