ENMWUA Regular Board Meeting

DATE: Thursday, October 23, 2025

LOCATION: Portales Memorial Building, 200 E. 7th Street, Portales NM 88130

1. Call to Order

The meeting was called to order at 3:00 pm

2. Roll Call

The meeting commenced with roll call. The following were in attendance:

Board Members

In-person: Chairman Morris, Vice-Chair Lucero, Member Garza, Member Carter, and Member Merrick

Absent: Secretary Bryant

Staff and ENMWUA Vendors (In-person):

ENMWUA Staff: Deputy Director Jacquelynn Bowens, Celeste Southerland, Victoria Gonzales, and Briana Conway, Attorney: Kameron Barnett, Jacobs Engineering: Jim Honea, Aaron Smith, and Kent Bienlien, Contractors: Zack Zebrowski, Lucas Menebroken, and Sowjauya Tomminei.

ENMWUA Vendors (Virtual):

Capitol Consultants: John Ryan, Thompson Consulting: Joe Thompson

Public Attendees (In-person or Virtual):

Members of the public who attended included Luther Gourdine, Albert Young and Daniel Gartland from Cannon Air Force Base.

3. Invocation

Chairman Morris delivered an invocation.

4. Pledge of Allegiance and Salute to the New Mexico Flag

Chairman Morris led the Board members in reciting the Pledge of Allegiance to the United States Flag and the Salute to the New Mexico Flag.

5. Approval of Agenda

A motion to adopt the agenda was unanimously approved.

Result:	Approved by Vote (5-0)
Ayes: 5	
Nays: 0	

6. Approval of Minutes

a) The Board unanimously approved the minutes of the Regular Board Meeting held on Thursday, September 25, 2025, at 3:00 pm at the ENMWUA Conference Room, Clovis NM, 88101.

Result:	Approved by Vote (5-0)
Ayes: 5	
Nays: 0	

7. Public Input

Chairman Morris addressed the public for any comments, and no public input was made at this time.

8. Monthly Financials

a) Approval of Monthly Financials for the Month Ending September 30, 2025. – Southerland

Ms. Southerland reported on financial activities for the month ending September 30, 2025. Total revenues were in the amount of 4,678,098.00 Total expenditures as of September 30th, 2025, reported at $4,697,628.05

A motion was made for approval of the monthly financials, and a roll call vote took place.

Result:	Approved by Vote (5-0)
Motion: Merrick	
Second: Garza	
Ayes: 5	
Nays: 0	

b) Approval of Monthly Bank Transfer Request from ENMWUA LGIP Account STO# 8043 to Business Checking Account #7101

Ms. Southerland informed the Board Members at this time the Authority is requesting a monthly transfer of funds in the amount of $83,000.00.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (5-0)
Motion: Lucero	
Second: Merrick	
Ayes: 5	
Nays: 0	

9. New Business Items

a) Request for Approval of the ENMWUA Asset Management Plan. -Bowens

Ms. Bowens explained that the purpose of the Asset Management Plan is to enable the authority to keep stock of infrastructure assets, inventory assets and appreciation or depreciation of said assets. Additionally, Ms. Bowens explained that this policy is important for the oversight and record keeping of all infrastructure to maintain and expand the longevity of our assets, develop an effective an efficient operation and maintenance plan and the ability to budget.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (5-0)
Motion: Lucero	
Second: Garza	
Ayes: 5	
Nays: 0	

b) Review/Discussion Update on Land Restoration Activities. -Blake Curtis

Mr. Curtis shared updates on grass restoration efforts, highlighting the challenges of soil types and weed control. He explained that grasses are being planted in rows and take up to 36 months to fully establish. Thanks to favorable weather and strategic shredding, the grass is growing well despite some weed pressure. He expressed appreciation for the support and flexibility of the team, which allowed timely actions like planting and weed management. Overall, he's optimistic about the progress and grateful for the collaboration.

10. Unfinished Business – N/A

11. Reports from Board Members and Staff

a) State Activities – Thompson

Mr. Thompson reported on state activities.

b) Federal Activities – Ryan

Mr. Ryan reported on federal activities.

c) Project Development Activities – Jacobs, Jim Honea

FW1 – Kent Bienlien with Jacobs Engineering advised pipe installation is 100% complete, temporary fence removal is 100% complete, vaults are complete except vault hatches and chain link fence, fiber optic conduit installation is 100% complete except final connection, and restoration is 99% complete (vault areas remain). Restoration 99% complete, vault areas remain.

FW3B – Kent Bienlien reported vaults are 100% complete except punch list, fiber optic is 100% complete, topsoil restoration is 100% complete, temporary fencing is 100% complete, and pipe installation is 100% complete. Substantial completion was granted on November 21, 2025.

RW3 – Zack Zebrowski with Harper Brothers Construction stated pipe installation began on July 8, 2025, topsoil removal is 50% complete (approx. 10.84 miles), temporary fencing installation is 73% complete (approx. 26.23 miles), pipe installation is 8% (approx. 1.68 miles). Completion is scheduled for June 16, 2027.

RW1A- Mr. Honea reported that the RW1A bid will be issued during the first week of November.

RW1B/RW2 – Mr. Honea stated that bid documents will be ready by February 2026.

Elida Lateral – Mr. Honea shared that the kickoff for the 90% design will happened in November 2025.

Texico Lateral – Mr. Honea stated Texico construction is currently in premobilization phase.

Intake Pump Station – Mr. Honea explained Jacobs has submitted the stamped bid ready documents to the ENMWUA.

Caprock Pump Station – Mr. Honea explained Jacobs has submitted the stamped bid ready documents to the ENMWUA.

Water Treatment Plant – Aaron Smith of Jacobs Engineering delivered a PowerPoint presentation highlighting Replica software.

d) Ute Reservoir USGS Report – Bowens

Currently the Ute Reservoir Storage in ac/ft as of September 23, 2025, the Reservoir was at 201,700 ac/ft and as of today October 23, 2025, was reported at 199,400 ac/ft for a loss of 2,300 ac/ft. The Ute Reservoir Water Surface Elevation in ac/ft as of September 25, 2025, was reported at 3,787.84 ft and as of today October 23, 2025, was reported at 3,787.67 ft for a loss of 0.17 ft/2.04 in.

e) Report from the Chair – Morris

Chairman Morris acknowledged Colonel Churchill, Mission Support Group Commander from Cannon AFB along with Team members for being in attendance. On the second of October Chairman and Mrs. Bowens made the water trust board presentation, and it is the largest Water Trust Board Award set to date in the amount of $24.3 million. Chairman expressed his gratitude for everyone who could attend groundbreaking for RW3.

f) Report from the Deputy Director – Bowens

Ms. Bowens stated that RW1 bid package will go out to bid early November, site visit early December, and proposal should be due in late February. All membership contributions for the fiscal year have been collected and deposited. Mrs. Bowens stated that her and Chairman are still currently looking into New Mexico Self Insurers Fund as well as healthcare options for the staff. Mrs. Bowens extended her gratitude for those in attendance at the groundbreaking.

12. Future Agenda Items

a) Next Regular Meeting, Date, Time, and Location: Thursday, November 20, 2025, at 3:00 p.m. at the Texico Senior Center, 215 N Griffin Street, Texico NM 88135.

13. For the Good of the Order

14. Executive Session

Motion: to move into executive session to discuss personnel matters, NMSA 1978 of the New Mexico Open Meetings Act and attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant 10-15-1 H (7), NM SA 1978 of the New Mexico Open Meetings Act.

Result:	Approved by Vote (5-0)
Motion: Merrick	
Second: Lucero	
Ayes: 5	
Nays: 0	

Motion: to move back into open session, noting that nothing was discussed other than personnel and matters subject to attorney-client privilege pertaining to threatened or pending litigation in which the public body is or may become a participant in accordance with Section 10-15-1 (H)(7), NMSA 1978 of the New Mexico Open Meetings Act.

Result:	Approved by Vote (5-0)
Motion: Carter	
Second: Garza	
Ayes: 5	
Nays: 0	

15. Adjournment

Meeting adjourned officially at 5:43pm

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Michael A. Morris Chris Bryant
Chairman Secretary