ENMWUA Regular Board Meeting

DATE: Thursday, September 25, 2025

LOCATION: ENMWUA Conference Room, 5140 N. Prince Street, Clovis NM, 88101.

1. Call to Order

The meeting was called to order at 3:00 pm

2. Roll Call

The meeting commenced with roll call. The following were in attendance:

Board Members

In-person: Chairman Morris, Secretary Bryant, Member Garza, and Member Carter

Virtual: Member Merrick

Absent: Vice-Chair Lucero

Staff and ENMWUA Vendors (In-person):

ENMWUA Staff: Deputy Director Jacquelynn Bowens, Celeste Southerland, and Victoria Gonzales, Attorney: Kameron Barnett, Jacobs Engineering: Jim Honea, Aaron Smith, and Kent Bienlien, Thompson Consulting: Joe Thompson, contractors: Zack Zebrowski and Sam Montoya.

ENMWUA Vendors (Virtual):

Jacobs Engineering: Dave Grisby, Kristen Griebel, and Steve Hockman, Capitol Consultants: John Ryan.

Public Attendees (In-person or Virtual):

Beverly Russell (Citizens Bank of Clovis), Dewight Bell, and Angie Smith.

3. Invocation

Chairman Morris delivered an invocation prior to the commencement of the Board meeting.

4. Pledge of Allegiance and Salute to the New Mexico Flag

Chairman Morris led the Board members in reciting the Pledge of Allegiance to the United States Flag and the Salute to the New Mexico Flag.

5. Approval of Agenda

A motion to adopt the agenda was unanimously approved.

Result:	Approved by Vote (5-0)

Ayes: 5

Nays: 0

6. Approval of Minutes

a) The Board unanimously approved the minutes of the Regular Board Meeting held on Thursday, August 28, 2025, at 3:00 pm at the ENMWUA Conference Room, Clovis NM, 88101.

Result: Approved by Vote (6-0)

Ayes: 6

Nays: 0

7. Public Input

Chairman Morris addressed the public for any comments, and no public input was made at this time.

8. Monthly Financials

a) Approval of Monthly Financials for the Month Ending August 31, 2025. – Bowens

Ms. Bowens presented the financial activities for the month of August 2025. Total revenues for the period ending August 31, 2025, amounted to $5,891,464.52. Interest earned during the month totaled $13,965.38. Reported expenditures for the same period were $6,233,141.25.

A motion was made for approval of the monthly financials, and a roll call vote took place.

Result: Approved by Vote (5-0)

Motion: Bryant

Second: Garza

Ayes: 5

Nays: 0

b) Approval of Monthly Bank Transfer Request from ENMWUA LGIP Account STO# 8043 to Business Checking Account #7101. - Bowens

Ms. Bowens informed the Board Members at this time the Authority is requesting a monthly transfer of funds in the amount of $101,000.00.

A motion was made for approval, and a roll call vote took place.

Result: Approved by Vote (5-0)

Motion: Garza

Second: **Bryant**	
Ayes: 5	
Nays: 0	

c) Approval of Finance Committee Recommendation for Investment of Maturing Certificates of Deposit. - Bowens

Chairman Morris presented to the Board the Finance Committee's recommendation regarding the investment of ENMWUA's maturing Certificates of Deposit. He explained that following the Committee's recommendation, The Citizens Bank of Clovis offered to match the Local Government Investment Pool (LGIP) interest rate of 4.35%, contingent upon ENMWUA continuing its investment with the bank. The Board decided to consolidate ENMWUA's two existing 12-month Certificates of Deposit into a single 12-month CD at the matched interest rate of 4.35% with The Citizens Bank of Clovis.

A motion was made for approval, and a roll call vote was conducted.

Result:	Approved by Vote (5-0)
Motion: **Carter**	
Second: **Merrick**	
Ayes: 5	
Nays: 0	

9. New Business Items

a) Request for Approval of Budget Adjustment #1 Resolution 2025-08 for ENMWUA FY2026 Budget. - Bowens

Ms. Bowens presented Resolution 2025-08, requesting approval for a FY 2025 budget adjustment to incorporate an additional $10 million in federal funding awarded to the Eastern New Mexico Water Utility Authority (ENMWUA) under NOA #5 of Agreement R22AC00674, received on September 9, 2025. Additionally, Ms. Bowens explained that the funds are designated for the construction of the RW1B/RW2 segments of the regional water system. With this award, the total budget for RW1B/RW2 increases to $73,474,538.07, advancing the project significantly toward the full construction estimate of $118,418,972.08.

A motion was made for approval, and a roll call vote took place.

Result:	Approved by Vote (5-0)
Motion: **Garza**	
Second: **Bryant**	

Ayes: 5

Nays: 0

b) Request for Approval of an Easement Agreement between Kendall and Jana Terry and the ENMWUA for the Raw Water 1A Pipeline Phase. -Bowens

Parcel No. 1 200 060 264 396 00 (RW1-A-BU)

Ms. Bowens reported that the property owners have accepted ENMWUA's offer and signed both the permanent and temporary easement agreements. In addition, the owners requested a Memorandum of Understanding (MOU) to reinforce clarity around specific concerns, namely fencing, livestock, access, and restoration. While these items are already addressed within the easement documents, the MOU will serve to restate them for added transparency and mutual understanding.

A motion was made for approval, and a roll call vote took place.

Result: Approved by Vote (5-0)

Motion: **Bryant**

Second: **Carter**

Ayes: 5

Nays: 0

10. Unfinished Business – N/A

11. Reports from Board Members and Staff

a) State Activities – Thompson

Mr. Thompson reported on state activities.

b) Federal Activities – Ryan

Mr. Ryan reported on federal activities.

c) Project Development Activities – Jacobs, Jim Honea

FW1 – Kent Bienlien with Jacobs Engineering advised pipe installation is 100% complete, temporary fence removal is 100% complete, vaults are complete except vault hatches and chain link fence, fiber optic conduit installation is 100% complete except final connection, and restoration is 99% complete (vault areas remain).

FW3B – Kent Bienlien reported vaults are 100%, fiber optic is 100% complete, topsoil restoration is 100% complete, temporary fencing is 100% complete, and pipe installation is 100% complete. Final completion was September 24, 2025.

RW3 – Zack Zebrowski with Harper Brothers Construction stated pipe installation began on July 8, 2025, topsoil removal is 46% complete (approx. 9.95 miles), temporary fencing installation is 69% complete (approx. 24.51 miles), pipe installation is 5% (approx. 1.08 miles). Final completion is scheduled for June 16, 2027.

RW1A – Mr. Honea reported that ENMWUA is determining bid advertisement date.
RW1B/RW2 – Mr. Honea reported target completion for 100% permitting is scheduled for October 2025. Target completion for bidding documents is scheduled for January 2026.
Elida Lateral – Mr. Honea shared current schedule to start 90% design Fall 2025.
Texico Lateral – Mr. Honea stated submittal/RFI is currently in progress. Coordination with EPCOR on new potential conflict along NM 523 is ongoing.
Intake Pump Station – Mr. Honea explained Jacobs stamped bid ready documents have been submitted.
Caprock Pump Station – Mr. Honea advised Jacobs has submitted the stamped bid ready documents.
Water Treatment Plant – Dave Grisby of Jacobs Engineering delivered a PowerPoint presentation highlighting an admin/maintenance building regarding the future WTP.

d) Ute Reservoir USGS Report – Bowens

Currently the Ute Reservoir Storage in ac/ft as of August 26, 2025, the Reservoir was at 198,500 ac/ft and as of today September 25, 2025, was reported at 201,400 ac/ft for an increase of 2,900 ac/ft. The Ute Reservoir Water Surface Elevation in ac/ft as of August 26, 2025, was reported at 3,787.47 ft and as of today September 25, 2025, was reported at 3,787.85 ft for an increase of 0.38 ft/4.56 in.

e) Report from the Chair – Morris

Chairman Morris commended the team's strong progress and collaboration. He noted ongoing efforts to develop a groundwater tie-in policy and explore employee health benefits. He highlighted the upcoming Water Trust Board presentation on October 1st, requesting $24.3 million, and Raw Water 3 groundbreaking on October 22nd.

f) Report from the Deputy Director – Bowens

Ms. Bowens provided operational updates and acknowledged the team's continued momentum. She emphasized coordination across agencies and consultants, noted timely submission of required reports, and confirmed preparations for upcoming milestones including the Water Trust Board presentation, audit, and Raw Water 3 groundbreaking.

12. Future Agenda Items

a) Next Regular Meeting, Date, Time, and Location: Thursday, October 23, 2025, at 3:00 p.m. at the Portales Memorial Building, 200 E 7th Street, Portales NM, 88130.

13. For the Good of the Order

14. Adjournment

Meeting adjourned officially at 4:11 pm

X ______________________ X ______________________

Michael A. Morris
Chairman

Chris Bryant
Secretary